



# **The Housing Authority of Gloucester County**

REGULAR BOARD MEETING

*FEBRUARY 22, 2023*

**A Regular Meeting of the Housing Authority of Gloucester County was held in the Joseph A. Reed Board Room, Nancy J. Elkins Building, on Wednesday, February 22, 2023 beginning at 4:30 P.M.**

## **ROLL CALL:**

**The Secretary (Kimberly Gober) called the roll and the following answered "aye":**

- ✓ Chairman William W. Bain, Jr.
- ✓ 1st Vice Chairman John Giovannitti
- ✓ Treasurer Scott Kintzing
- ✓ Commissioner Daniel Reed

**And the following were absent:**

- ✓ 2nd Vice Chairman Frank Smith
- ✓ Commissioner Brenden Garozzo

**The Secretary notified the Solicitor that a quorum is present.**

**Also in attendance were:**

- ✓ James Pierson, Esq., Solicitor
- ✓ Kimberly Gober, Executive Director
- ✓ Jeffrey Daniels, Esq., Deputy Executive Director
- ✓ Nelly Rojas, Executive Assistant
- ✓ Dana Trasferini, Administrative Specialist
- ✓ Paul Letizia, AHO Director
- ✓ Grace Seeney, Finance Director
- ✓ Linda Maxwell, IAA Representative
- ✓ Dave Weiss, Hardenbergh Representative

## **SOLICITOR:**

The Solicitor stated, "In accordance with the Open Public Meetings Act of 1975, this meeting is called to order pursuant to notice of Regular Meeting, a copy of which has been made available to newspapers of general local public circulation, a copy of which has been made available to the Clerk of Gloucester County, and a copy of which has been posted publicly in accordance with the law."

## **PUBLIC PORTION:**

Agenda items only.

### **MOTION TO OPEN PUBLIC PORTION:**

MOTION: Commissioner Daniel Reed

SECOND: Treasurer Scott Kintzing

ALL IN FAVOR

Seeing no members of the Public.

### **MOTION TO CLOSE PUBLIC PORTION:**

MOTION: Treasurer Scott Kintzing

SECOND: 1<sup>st</sup> Vice Chairman John Giovannitti

ALL IN FAVOR

## **OVERVIEW OF HAGC SELF FUNDED HEALTH INSURANCE PLAN**

### **PERFORMANCE:**

**LINDA MAXWELL, IAA AND DAVE WEISS, HARDENBERGH INSURANCE**

- James Pierson, Esq., Solicitor, informs that items being discussed are related to contract negotiations and an executive session is necessary.

### **EXECUTIVE DIRECTOR REPORT:**

#### **NO FURTHER COMMENTS OR CONCERNS FROM THE COMMISSIONERS**

### **AGENDA:**

- A. Review and Action of Minutes – JANUARY 2023 Regular and Closed Session
- B. Consider Interim Bill List, 23-02 Sections A, B, C, D
- C. Consider Bill List 23-21 Sections E, F, G, H
- D. Consider Ratification of GCHDC, Seniors, Shepherd’s Farm, eMurphy, Inc., PMURC, Inc. Sections A, B, C, D, E, F
- E. Consider Acknowledgment of Pop Moylan, Colonial Park LP Sections G, H, I, J

### **RESOLUTIONS**

|              |   |
|--------------|---|
| <b>23-09</b> | CONSIDER RESOLUTION AUTHORIZING THE ADOPTION OF THE CALCULATION OF OPERATING SUBSIDY FOR FY ENDING 12/31/2023       |
| <b>23-10</b> | CONSIDER RESOLUTION APPROVING THE DISPOSITION AND WRITE OFF OF AN UNSERVICEABLE VEHICLE                             |
| <b>23-11</b> | CONSIDER RESOLUTION AUTHORIZING AN AGREEMENT FOR PROFESSIONAL CONSULTING SERVICES - BDO PHA FINANCE                 |
| <b>23-12</b> | CONSIDER RESOLUTION AUTHORIZING EXTENSION OF THE CONTRACT FOR LAWN MAINTENANCE - DEPTFORD PARK                      |
| <b>23-13</b> | CONSIDER RESOLUTION AUTHORIZING EXTENSION OF THE CONTRACT FOR LAWN MAINTENANCE - CARINO PARK                        |
| <b>23-14</b> | CONSIDER RESOLUTION AUTHORIZING THE PURCHASE OF ONE (1) MOTOR VEHICLE FOR THE USE OF THE HAGC                       |
| <b>23-15</b> | CONSIDER RESOLUTION AUTHORIZING PARTICIPATION IN SOURCEWELL A NATIONAL COOPERATIVE PURCHASING SYSTEM                |
| <b>23-16</b> | CONSIDER RESOLUTION AUTHORIZING EXECUTION OF CONTRACT FOR BRICK SEALING - CARINO PARK                               |
| <b>23-17</b> | CONSIDER RESOLUTION AUTHORIZING EXECUTION OF CONTRACT FOR CAULKING - CARINO PARK                                    |
| <b>23-18</b> | CONSIDER RESOLUTION AUTHORIZING EXECUTION OF CONTRACT FOR LVT FLOORING IN COMMON AREAS -DEPTFORD PARK               |
| <b>23-19</b> | CONSIDER RESOLUTION AUTHORIZING EXECUTION OF CONTRACT FOR MECHANICAL ROOM VALVES REPLACEMENT - DEPTFORD PARK        |
| <b>23-20</b> | CONSIDER RESOLUTION AUTHORIZING EXECUTION OF CONTRACT FOR DEMOLITION OF A DETACHED GARAGE 204-1 SCATTERED SITE HOME |
| <b>23-21</b> | CONSIDER RESOLUTION AUTHORIZING EXECUTION OF CONTRACT FOR INSTALLATION OF WATER SYSTEMS FOR (3) 204-1 HOMES         |
| <b>23-22</b> | CONSIDER RESOLUTION AUTHORIZING REVISION OF FY 2021 CAPITAL FUNDS PROGRAM BUDGET                                    |
| <b>23-23</b> | CONSIDER RESOLUTION ESTABLISHING REVISED PERSONNEL POSITIONS THE HAGC FY 2022-2023                                  |

|       |  |
|-------|--|
| 23-24 | CONSIDER RESOLUTION AUTHORIZING EXECUTION OF CONTRACT FOR REPLACEMENT OF REAR DOOR OPERATOR – DEPTFORD PARK  |
| 23-25 | CONSIDER RESOLUTION AUTHORIZING EXECUTION OF CONTRACT FOR ELEVATOR REPAIRS - CARINO PARK   |
| 23-26 | CONSIDER RESOLUTION AUTHORIZING EXECUTION OF CONTRACT FOR FENCE INSTALLATION – DEPTFORD PARK   |
| 23-27 | CONSIDER RESOLUTION AUTHORIZING PURCHASE OF CEILING TILES– DEPTFORD PARK   |
| 23-28 | <p>CONSIDER RESOLUTION AUTHORIZING EXECUTIVE SESSION</p> <p><b>MOTION TO OPEN EXECUTIVE SESSION:</b><br/> MOTION: Treasurer Scott Kintzing<br/> SECOND: 1<sup>st</sup> Vice Chairman John Giovannitti<br/> ALL IN FAVOR</p> <ul style="list-style-type: none"> <li>• Matters related to contract negotiations.</li> </ul> <p><b>MOTION TO CLOSE EXECUTIVE SESSION:</b><br/> MOTION: Treasurer Scott Kintzing<br/> SECOND: Commissioner Daniel Reed<br/> ALL IN FAVOR</p> |

**MOTION TO APPROVE THE AGENDA ITEMS**

MOTION: Commissioner Daniel Reed  
SECOND: Treasurer Scott Kintzing  
ALL IN FAVOR

**🔊 PUBLIC PORTION:**

Any comments from the public.

**MOTION TO OPEN PUBLIC PORTION:**

MOTION: Commissioner Daniel Reed  
SECOND: Treasurer Scott Kintzing  
ALL IN FAVOR

Seeing no members of the Public.

**MOTION TO CLOSE PUBLIC PORTION:**

MOTION: Commissioner Daniel Reed  
SECOND: Treasurer Scott Kintzing  
ALL IN FAVOR

**🔊 ADJOURNMENT:**

**MOTION TO ADJOURN:**

MOTION: Treasurer Scott Kintzing  
SECOND: Commissioner Daniel Reed  
ALL IN FAVOR

**Respectfully submitted,**



**Kimberly Gober, Secretary**  
**Dated: February 22, 2023**