

RESOLUTION #23-01

**RESOLUTION AUTHORIZING THE HAGC TO COMPILE, PREPARE AND
SUBMIT INFORMATION IN ACCORDANCE WITH SECTION 8
MANAGEMENT ASSESSMENT PROGRAM (SEMAP) FY 2022
SECTION 8 HOUSING CHOICE VOUCHER PROGRAM**

WHEREAS, the U.S. Dept. of Housing & Urban Development (HUD) has formally mandated an annual Section 8 Management and Assessment Program (SEMAP) for each Housing Authority, administering a Section 8 Housing Choice Voucher Program, in the United States and the criteria for measuring Section 8 performance has been established by HUD under 24 CFR Part 985; and

WHEREAS, the Section 8 Management Assessment Program (SEMAP) is the primary evaluation tool HUD uses to evaluate performance by each local Housing Authority administering a Section 8 Housing Choice Voucher Program; and

WHEREAS, SEMAP is an annual reporting requirement, due 60 days after the end of the fiscal year; and

WHEREAS, the HAGC will conduct an assessment of the Housing Choice Vouchers administration to ensure consistency with the performance criteria under SEMAP requirements; and complete all necessary action to compile accurate and complete information in the preparation of the SEMAP report FY2022.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Housing Authority of Gloucester County that the Executive Director and/or their designee is authorized to take all necessary actions to compile, prepare and assess the information necessary to administer the Housing Choice Voucher Program to ensure consistency with HUD's performance criteria under SEMAP requirements.

IT IS FURTHER RESOLVED that the Executive Director, or a designee, has authority to electronically submit the report to HUD, as required.

ADOPTED at a Regular Meeting of the Housing Authority of Gloucester County, held on the 25th of January 2023.

HOUSING AUTHORITY OF GLOUCESTER COUNTY

BY: 

WILLIAM W BAIN, JR., CHAIRMAN

ATTEST:


KIMBERLY GOBER, SECRETARY

DATED: JANUARY 25, 2023

RESOLUTION #23-02

**RESOLUTION AUTHORIZING THE HAGC TO COMPILE, PREPARE AND
SUBMIT INFORMATION IN ACCORDANCE WITH SECTION 8
MANAGEMENT ASSESSMENT PROGRAM (SEMAP) FY 2022**

HOUSING AUTHORITY OF THE BOROUGH OF GLASSBORO

SECTION 8 HOUSING CHOICE VOUCHER PROGRAM

WHEREAS, the U.S. Dept. of Housing & Urban Development (HUD) has formally mandated an annual Section 8 Management and Assessment Program (SEMAP) for each Housing Authority administering a Section 8 Housing Choice Voucher Program in the United States and the criteria for measuring Section 8 performance has been established by HUD under 24 CFR Part 985; and

WHEREAS, the Section 8 Management Assessment Program (SEMAP) is the primary evaluation tool HUD uses to evaluate performance by each local Housing Authority administering a Section 8 Housing Choice Voucher Program; and

WHEREAS, SEMAP is an annual reporting requirement, due 60 days after the end of the fiscal year; and

WHEREAS, HAGC has been contracted to administer the Housing Authority of the Borough of Glassboro (GHA)'s Housing Choice Voucher Program which includes but is not limited to waiting list administration, initial tenant eligibility and rent determinations, annual and interim reexaminations, inspections, books of account, budgeting and financial reporting, and HUD reporting and auditing, and such other activities as may be necessary and proper for HAGC to administer the GHA's HCV Program;

WHEREAS, the HAGC will conduct an assessment of GHA's Housing Choice Vouchers administration to ensure consistency with the with the performance criteria under SEMAP requirements; and complete all necessary action to compile accurate and complete information in the preparation of the SEMAP report FY2022; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Housing Authority of Gloucester County that the Executive Director and/or their designee is authorized to take all necessary actions to compile, prepare and assess the information necessary to administer the GHA's Housing Choice Voucher Program to ensure consistency with HUD's performance criteria under SEMAP requirements.

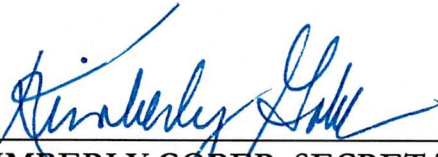
IT IS FURTHER RESOLVED that the Executive Director, or a designee, has authority to electronically submit the report to HUD, as required.

ADOPTED at a Regular Meeting of the Housing Authority of Gloucester County, held on the 25th of January 2023.

HOUSING AUTHORITY OF GLOUCESTER COUNTY

BY: 
WILLIAM W BAIN, JR., CHAIRMAN

ATTEST:


KIMBERLY GOBER, SECRETARY

DATED: JANUARY 25, 2023

RESOLUTION #23-03

**RESOLUTION AUTHORIZING PAYMENT FOR
THE NJPHA JOINT INSURANCE FUND (JIF) FY 2023**

WHEREAS, the Housing Authority of Gloucester County has determined and agreed to continue to be a member in the NJPHA Joint Insurance Fund effective January 1, 2023 to December 31, 2023 for the purpose of establishing the following types of coverage:

- 1) Property damage, other than motor vehicle
- 2) General and Motor vehicle Liability
- 3) Workers Compensation
- 4) Public Officials Liability/Employment Practices Liability
- 5) Cyber

WHEREAS, the Housing Authority of Gloucester County has determined that the continued membership in the Joint Insurance Fund is in the best interest of the Authority; and

WHEREAS, the assessed bill FY2023, at a premium of **\$322,013.00** is proper and responsive to the specifications;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Housing Authority of Gloucester County, that payment for NJPHA (JIF) is hereby approved; and

IT IS FURTHER RESOLVED that the Executive Director be and is hereby authorized to approve the current bill FY 2023 in the amount of **\$322,013.00** subject to Counsel review and verification.

ADOPTED at a Regular Meeting of the Housing Authority of Gloucester County, held on the 25th of January 2023.

HOUSING AUTHORITY OF GLOUCESTER COUNTY

BY: 
WILLIAM W BAIN, JR., CHAIRMAN

ATTEST:


KIMBERLY GOBER, SECRETARY

DATED: JANUARY 25, 2023

NEW JERSEY PUBLIC HOUSING AUTHORITY JIF

MEMBER NAME: GLOUCESTER COUNTY HA	Invoice #: NJPHA727-2023	Invoice Date: December 15, 2022
MEMBER ID: 727		

JANUARY 2023 PAYMENT DUE:	\$ 322,013.00	PAYMENT DUE BY January 31, 2023
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PAYMENT INSTRUCTIONS

1. Make one check for the Total Payment Due, payable to
NEW JERSEY PUBLIC HOUSING AUTHORITY JIF
2. Mail your check to
NEW JERSEY PUBLIC HOUSING AUTHORITY JIF
PO Box 11487
Newark, NJ 07101
3. Payment is due by January 31, 2023 Payments not received by this date are subject to a 18% interest penalty.

Any member of the JIF is permitted to split their assessment billing into two equal installments. However, the due dates will be enforced and an interest penalty applied to any member not submitting their assessment on the due dates. There will be no exceptions to this policy.

The due dates are as follows:

First installment:	January 31, 2023
Second installment:	June 30, 2023

All members are encouraged to send in their full payment on January 31, 2023
4. If a voucher is required for payment of this invoice, complete one for signature and send it to:
PERMA
9 Campus Drive, Suite 216
Parsippany, NJ 07054

For questions concerning your bill, please call the Fund office at (201) 881 - 7632

ASSESSMENTS & CREDITS DETAIL

Fund Year	Description	Credits	Assessments	Total
2022				
		Subtotal FY2022 Assessment		
2023	Property		103,843.00	
	General Liability / Auto Liability		48,205.00	
	Workers' Compensation		132,854.00	
	Public Officials / Employment Practices Liability		25,475.00	
	Cyber		11,836.00	
			Subtotal FY2023 Assessment* \$ 322,213.00	
	Elected Officials Seminar Attendance Credit	(200.00)		
			Subtotal Other Assessments/Credits \$ (200.00)	
	Total Assessments & Credits			\$ 322,013.00

This billing format complies with NJDCA regulation which allows for cap exceptions in certain insurance related items.

* 2023 Total Assessment is as of the Invoice Date above. Additional assessments/credits during the Fund Year will be billed on the next assessment bill.

RISK MANAGEMENT FEES

<u>Fund Year</u>	
2023	RMC Fees are NOT included

CLAIMANT'S CERTIFICATION AND DECLARATION

I do solemnly declare and certify under the penalties of Law that the within bill is correct in all its particulars; that the articles have been furnished or services rendered as stated therein; that no bonus has been given or received by any person or persons within the knowledge of this claimant in conjunction with the above claim; that the amount therein stated is justly due and owing; and that the amount charged is reasonable.

Stephen Sacco

Stephen Sacco, Executive Director/Administrator

RESOLUTION #23-04

**RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR
TO INCREASE FY2023 PAYMENT STANDARDS IN ACCORDANCE
WITH PIH NOTICES 2021-34 AND 2022-30**

WHEREAS, following PIH Notice 2021-34, HAGC requested and was granted a waiver that allowed an increase of the Payment Standards Schedule rate up to 120% of the HUD's Small Area Fair Market Rent (SAFMR) FY2022; and

WHEREAS, per RES#22-04, the HAGC increased the Payment Standards Schedule rate to the maximum extent of 120%, as allowed by HUD; and

WHEREAS, the waiver was set to expire on December 31, 2022, unless an alternative limit was provided by HUD; and

WHEREAS, per RES#22-92, the HAGC adopted a Payment Standards Schedule for the Section 8 HCV Program utilizing a rate of 110%, following the publication of HUD's SAFMR FY2023; and

WHEREAS, under PIH Notice 2022-30, HUD allowed PHAs to request an extension to the regulatory waivers, if the original waiver had not expired and the good cause justification provided in its original request to HUD still existed; and

WHEREAS, the HAGC determined that continued increase in the Payment Standards Schedule rate to the 120% maximum for specific ZIP Codes continues to be a more efficient use of HAP funding, facilitating leasing by allowing our subsidized families to be competitive in the open rental market; and

WHEREAS, the HAGC requested and was granted said extension by HUD through December 31, 2023; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Housing Authority of Gloucester County that the Executive Director is hereby authorized to increase the Payment Standards for the Section 8 HCV Program to the maximum amount permitted in accordance with PIH Notices 2021-34 and 2022-30 for specific ZIP Codes identified by the Executive Director.

ADOPTED at a Regular Meeting of the Housing Authority of Gloucester County, held on the 25th of January 2023.

HOUSING AUTHORITY OF GLOUCESTER COUNTY

BY: 

WILLIAM W BAIN, JR., CHAIRMAN

ATTEST:



KIMBERLY GOBER, SECRETARY

DATED: JANUARY 25, 2023

RESOLUTION #23-05

RESOLUTION AUTHORIZING AN EMERGENCY

REPLACEMENT OF SEWAGE EJECTOR PUMP

AT A NJ204-1 SCATTERED SITE UNIT

PURSUANT TO N.J.S.A. 40A:11 EMERGENCY CONTRACTS

WHEREAS, the Housing Authority of Gloucester County (HAGC) awarded an emergency contract pursuant to the Local Public Contracts Law, N.J.S.A. 40A:11-1 *et seq.*; and

WHEREAS, the Sewage Ejector Pump failed at a 204-1 Scattered Site Unit property, located in Williamstown, NJ, presenting an immediate hazard to the health and well-being of the residents; and

WHEREAS, the Affordable Housing Operations Director, Paul Letizia, deemed emergency repairs were needed; and

WHEREAS, the HAGC Executive Director was notified and was satisfied that an emergency did exist and N.J.S.A. 40A:11-6(a) authorized an award of a contract for such purpose; and

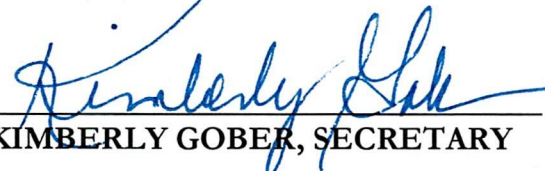
NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of HAGC, that the emergency contract for the replacement of the Sewage Ejector Pump at the subject property be approved in an amount not to exceed **\$4,000.00.**

ADOPTED at a Regular Meeting of the Housing Authority of Gloucester County, held on the 25th of January 2023.

**HOUSING AUTHORITY OF GLOUCESTER
COUNTY**

BY: 
WILLIAM W BAIN, JR., CHAIRMAN

ATTEST:


KIMBERLY GOBER, SECRETARY

DATED: JANUARY 25, 2023

Starr General Contracting Corporation

3017 Delsea Dr.
Franklinville NJ 08322
856-694-1101

Estimate

Date	Estimate #
12/8/2022	222337502

Name / Address
Gloucester County Housing Authority 2003 South Black Horse Pike, Williamstown, NJ 08094

Project
2003 South Black H...

Description	Qty	Rate	Total
<p>This is a proposal to replace in kind the existing sewage ejector pump, high water alarm, and the corresponding electric services from the existing dwelling to the existing dosing tank.</p> <p>This proposal includes:</p> <ul style="list-style-type: none"> - All necessary labor (see below line item) - Trenching for the new electric services - New conduit from the dwelling to the existing dosing tank - New weather proof junction box near the dosing tank - New piping necessary to connect the new pump to the existing discharge line currently stubbed through the sidewall of the dosing tank - New 1/2HP 115V Zoeller Sewage Ejector Pump - New Indoor/Outdoor High Water alarm (To be mounted on the same post as the junction box) <p>Please Note - Per Monroe Twp, no electric permit required. All work done as Emergency 'In-Kind' exact repair Labor required to do the above work, completed as emergency work on 12/9/2022</p> <p>At this time, all of the above work is near complete. Please let us know if you have any questions or concerns. Thank you!</p>		2,100.00	2,100.00
		1,800.00	1,800.00
It's been a pleasure working with you!		Subtotal	\$3,900.00
		Sales Tax (6.625%)	\$0.00
		Total	\$3,900.00



HOUSING AUTHORITY of GLOUCESTER COUNTY

Administrative Office: 100 Pop Maylan Boulevard, Deptford, New Jersey 08095
Telephone: (856) 845-4959 Fax: (856) 384-9044



Form PV01HA

Rev. June 2008

(Previous Editions are Obsolete)

PAYMENT VOUCHER

COMPLETE PARTS A, B & C - TYPE OR PRINT LEGIBLY

PV/CLAIM NO.

OFFICIAL USE ONLY


VENDOR NO.	WORK ITEM	CONTRACT NO.	P.O. NO.	SYS.	ENTRY DATE	ENTRY BY	FISCAL PERIOD	BATCH NO.
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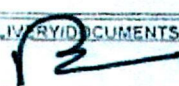
PART A	CLAIMANT/VENDOR NAME AND ADDRESS	FEDERAL TAXPAYER I.D. NUMBER (ENTRY REQUIRED)
	Starr General Contracting	77-0685722
	3017 Detsea Drive	TELEPHONE: 856-694-1101 FAX NO: 856-422-0517
	Franklinville, NJ 08322	NAME/EMAIL OF INDIVIDUAL SUBMITTING THIS CLAIM: info@starrgeneral.com

DATE	UNIT QUANTITY	DESCRIPTION OF GOODS AND/OR SERVICES	UNIT COST	Tax Exempt AMOUNT
12/8/22	1	2003 S. Black Horse Pike Williamstown		
		Install new ejector pump	1	2100.00
	1	Labor cost for emergency repair.	1	1,800.00

NOTICE: INVOICES NOT ACCOMPANIED BY A SIGNED VOUCHER WILL DELAY PAYMENT
PLEASE USE A SEPARATE VOUCHER FOR ADDITIONAL SPACE

TOTAL \$ 3,900.00

PART C	CLAIMANT'S DECLARATION AND CERTIFICATION	(ORIGINAL SIGNATURE REQUIRED)
I do solemnly declare and certify under the penalties of the law that the within bill is correct in all its particulars; that the articles have been furnished or services rendered as stated therein; that no bonus has been given or received by any person or persons with the knowledge of this claimant in connection with the above claim; that the amount therein stated is justly due and owing; and that the amount charged is a reasonable one.		
Claimant's Signature		Title: owner Date: 12/12/22

ACCOUNTING CLASSIFICATION (Appropriated Accounts)	RECURRING CLAIM		PAYMENT RECORD				PROGRAM/PROJECT(S)	
	FREQ	PMTS	AMOUNT	BANK CODE	CHECK NO.	DATE	BOARD OF COMMISSIONERS	
	FUND	G/L NO.	SUB ACCT	C.C.	PRJ	AMOUNT	BILL LIST NO.	DATE
							DELIVERY/DOCUMENTS RECEIVED & CHECKED	
						Signature:  Date: 12/13/22		
						APPROVED FOR PAYMENT		
						Signature: _____ Date: _____		
						OFFICER'S CERTIFICATION:		
						I, having knowledge of the facts in the course of regular procedures, certify that the services have been received or the services rendered, and certification being based on knowledge of an official or employee, signed delivery slips or other responsible procedures.		
						Signature: _____ Date: _____		

RESOLUTION #23-06

RESOLUTION AUTHORIZING AN EMERGENCY

REPLACEMENT OF FAULTY VALVES AND PIPES

AT CARINO PARK MECHANICAL ROOM

PURSUANT TO N.J.S.A. 40A:11 EMERGENCY CONTRACTS

WHEREAS, the Housing Authority of Gloucester County (HAGC) awarded an emergency contract pursuant to the Local Public Contracts Law, N.J.S.A. 40A:11-1 *et seq.*; and

WHEREAS, four (4) leaking gate valves and two (2) leaking 90 degree turn pipes were discovered in Carino Park's mechanical room, presenting an immediate hazard to the health and well-being of the residents; and

WHEREAS, the Affordable Housing Operations Director, Paul Letizia, deemed emergency repairs were needed; and

WHEREAS, the HAGC Executive Director was notified and was satisfied that an emergency did exist and N.J.S.A. 40A:11-6(a) authorized the award a contract for such purposes; and

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of HAGC, that the emergency contract for the replacement of faulty valves and pipes at Carino Park's mechanical room be approved in an amount not to exceed \$6,000.00.

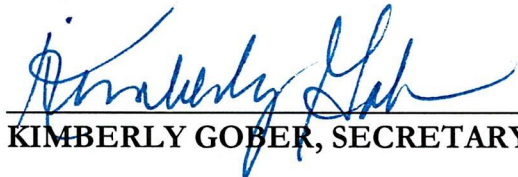
ADOPTED at a Regular Meeting of the Housing Authority of Gloucester County, held on the 25th of January 2023.

HOUSING AUTHORITY OF GLOUCESTER COUNTY

BY: 

WILLIAM W BAIN, JR., CHAIRMAN

ATTEST:


KIMBERLY GOBER, SECRETARY

DATED: JANUARY 25, 2023

Black Horse Plumbing and Heating II, Inc.

4120 Black Horse Pike
Suite C
Turnersville, NJ 08012
856-875-6066

bpriest@bhpplumbingheating.com | <https://www.bhpplumbingheating.com>



RECIPIENT:

Gloucester County Housing Authority

100 Pop Moylan Blvd
Deptford, NJ 08096

Phone: 856-297-3741 Iris

SERVICE ADDRESS:

100 Chestnut Street
Monroe, New Jersey 08094

Estimate #642

Sent on	Dec 13, 2022
Client	N/A
Customers Name	Carino Park
Customer	0.0 M
Main Phone	
Summary	Contract

Total	\$5,746.24
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PRODUCT / SERVICE	DESCRIPTION	QTY.	UNIT PRICE	TOTAL
Pricing as Follows	1. Replace valves on cold water supply to temp valve 2. Replace 90 near temp valve on cold water line			
Labor - Tax Exempt		1	\$2,200.00	\$2,200.00*
Materials - Tax Exempt		1	\$1,971.24	\$1,971.24*
Base disclaimer	1. 1 year parts & labor warranty on equipment and materials provided by BHP Plumbing & Heating 2. Price doesn't include any sheet rock repair or removal 3. Price doesn't include any carpentry work 4. Price is based on prevailing rate 5. Price is based on all piping, valves being in good condition at the time of work 6. Price doesn't include permits or township fees 7. Price is based on standard work week M-F 8AM-4:30 PM			
Pricing as Follows	01/6/23 found additional leaking valve and fittings that need replacing.	1	\$0.00	\$0.00*
Labor - Tax Exempt		1	\$825.00	\$825.00*
Materials - Tax Exempt		1	\$750.00	\$750.00*

Black Horse Plumbing and Heating II, Inc.

4120 Black Horse Pike

Suite C

Turnersville, NJ 08012

856-875-6066

bpriest@bhpplumbingheating.com | <https://www.bhpplumbingheating.com>



* Non-taxable

It was very nice meeting you and I look forward to working with you. Attached to this E-mail is the pricing requested for the work that is needed in your home. If you have any questions or concerns please contact our office 856-875-6066.

If payment is made by credit card or any financing is done there will be 4% charge on total job

You may cancel this contract at any time before midnight of the third business day after receiving a copy of this contract. If you wish to cancel this contract, you must either:

1. Send a signed & dated written notice of cancellation by resigered or certified mail receipt requested
2. Personally deliver a signed & dated written notice of cancellation to:
Black Horse Pike Plumbing & Heating II INC.
4120 Black Horse Pike
Suite C
Turnersville, NJ 08012
3. If you cancel this contract within the three day period, you are entitled to full refund of your money. Refunds must be made within 30 days of the contractors receipt of the cancellation notice.
4. Contract is based on incentives being available at time of approval from utility programs.

Subtotal
New Jersey State
(6.625%)
Total

\$5,746.24
\$0.00
\$5,746.24

Signature: _____ **Date:** _____

RESOLUTION #23-07

**RESOLUTION AUTHORIZING
CHANGES TO VETERANS WAITING LIST PREFERENCES
REQUIRED DOCUMENTATION**

WHEREAS, the Housing Authority of Gloucester County (HAGC) wishes to amend their Section 8 Administrative Plan, Section 3.08 Targeted Housing Choice Vouchers, and Article XV, Project- Based Vouchers, Section 14.01 Tenant Selection; and

WHEREAS, HAGC has kept open targeted Section 8 Housing Choice Voucher and Project Based Voucher waitlists to assist United States Veterans who possess a service discharge other than “dishonorable”; and

WHEREAS, current requirements solely recognize form DD214 as an acceptable document evidencing service discharge; and

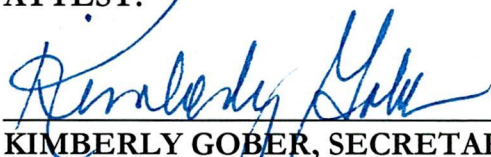
WHEREAS, the HAGC wishes to amend their Section 8 Administrative Plan, Section 3.08 Targeted Housing Choice Vouchers, and Article XV, Project- Based Vouchers, Section 14.01 Tenant Selection to include the following language “[...] to assist United States veterans who possess a valid DD214, NGB-22 or any other government issued record evidencing the type of discharge from service is other than “dishonorable””; and

THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Housing Authority of Gloucester County that the amended language for the Section 8 Administrative Plan, Section 3.08 Targeted Housing Choice Vouchers, and Article XV, Project- Based Vouchers, Section 14.01 Tenant Selection is hereby authorized.

ADOPTED at a Regular Meeting of the Housing Authority of Gloucester County, held on the 25th of January 2023.

**HOUSING AUTHORITY OF GLOUCESTER
COUNTY**

BY: 
WILLIAM W BAIN, JR., CHAIRMAN

ATTEST:

KIMBERLY GOBER, SECRETARY

DATED: JANUARY 25, 2023

RESOLUTION #23-08

**RESOLUTION AUTHORIZING EXECUTIVE SESSION IN ORDER
TO DISCUSS MATTERS FALLING UNDER EXEPTIONS
TO THE OPEN PUBLIC MEETINGS ACT**

WHEREAS, While the Sen. Byron M. Baer Open Public Meetings Act (OPRA, NJSA 10:4-6et seq.) requires all meetings of the Housing Authority of Gloucester County to be held in public, NJSA 10:4-12(b) sets forth nine (9) types of matters that may lawfully be discussed in “Executive Session”, i.e., without the public being permitted to attend and:

WHEREAS, the Housing Authority of Gloucester County has determined that _____issues are permitted by NJSA 10:4-12 (b) to be discussed without the public in attendance shall be discussed during an Executive Session to be held on January 25, 2023, at 4:30 P.M. and;

WHEREAS, the nine (9) exceptions to public meetings set forth in NJSA 10:4-12(b) are listed below with the number of issues and any additional information shall be written:

- 1) **“Any matter which, by express provision of Federal law, State stature of rule of court shall be rendered confidential or excluded from public discussion”** the legal citation to the provision at issue is _____ and the nature of the matter described as specifically as possible without undermining the need for confidentiality is _____
- 2) **“Any matter in which the release of information would impair a right to receive funds from the federal government.”** The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____

- 3) **“Any material the disclosure of which constitutes an unwarranted invasion of privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, healthy, custodial, child protections, rehabilitation, legal defenses, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual’s personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.”** The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____

- 4) **“Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees**

of the public body.” The collective bargaining contract(s) discussed are between the Board and _____

- 5) **“Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed.”** The nature of the matter, described as specifically as possible without undermining the need for confidentiality

is _____

- 6) **“Any tactics and techniques utilized in protecting the safety and property of the public provide that their disclosure could impair such protection. Any investigations of violations or possible violations of the law.”** The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____

- 7) **“Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matter falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.”** The parties to and docket number of each item of litigation and/or the parties to each contract discussed are _____

and the nature of the discussion, described as specifically as possible without undermining the need for confidentiality is _____

- 8) **“Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining in of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.”**

Subject to the balancing of the public’s interest and the employee’s privacy rights under South Jersey Publishing Co. vs New Jersey Expressway Authority, 124 NJ 478, the employee(s) and nature of the discussion, described as specifically as possible without undermining the need for confidentiality are _____

- 9) **“Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.”** The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____

WHEREAS, the length of the Executive Session is estimated to be _____ minutes after which the public meeting of the Housing Authority of Gloucester County shall **(circle one)** reconvene and immediately adjourn or reconvene and proceed with business.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the Housing Authority of Gloucester County will go into Executive Session for only the above stated reasons;

BE IT FURTHER RESOLVED that the Secretary at the present public meeting, shall read aloud enough of this resolution so that members of the public in attendance can understand, as precisely as possible, the nature of the matters that will privately be discussed.

BE IT FURTHER RESOLVED that the Secretary, on the next business day following this meeting, shall furnish a copy of this resolution to any member of the public who requests one at the fees allowed by NJSA 47:1A-1 et seq.

I HEREBY CERTIFY THAT THIS IS A TRUE COPY OF THE RESOLUTION APPROVED BY THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF GLOUCESTER COUNTY AT ITS PUBLIC MEETING HELD ON JANUARY 25, 2023.

ADOPTED at a Regular Meeting of the Housing Authority of Gloucester County, held on the 25th day of January 2023.

HOUSING AUTHORITY OF GLOUCESTER COUNTY

BY: _____
WILLIAM W BAIN, JR., CHAIRMAN

ATTEST:

KIMBERLY GOBER, SECRETARY
DATED: JANUARY 25, 2023