RESOLUTION # 16-01

RESOLUTION AUTHORIZING THE HAGC TO COMPILE, PREPARE, & SUBMIT INFORMATION IN ACCORDANCE WITH SECTION 8 MANAGEMENT ASSESSMENT PROGRAM (SEMAP) FY 2015

THE HOUSING AUTHORITY OF GLOUCESTER COUNTY
SECTION 8 HOUSING CHOICE VOUCHER PROGRAM

WHEREAS, the U.S. Dept. of Housing & Urban Development has formally mandated an annual Section 8 Management and Assessment Program (SEMAP) for each Housing Authority, administering a Section 8 Housing Choice Voucher Program, in the United States and the criteria for measuring Section 8 performance has been established by HUD UNDER 24 CFR Part 985; and

WHEREAS, the Section 8 Management Assessment Program (SEMAP) is the primary evaluation tool the U.S. Department of Housing and Urban Development (HUD) uses to evaluate performance by each local Housing Authority administering a Section 8 Housing Choice Voucher Program; and

WHEREAS, SEMAP is an annual reporting requirement, due 60 days after the end of the fiscal year; and

WHEREAS, the Housing Authority of Gloucester County has to conduct an assessment of the Section 8 Housing Program at the HAGC consistent with the performance criteria set forth in the aforementioned rules; and

NOW, THEREFORE, BE IT RESOLVED, the Board of Commissioners of the Housing Authority of Gloucester County authorizes the Executive Director and/or her designee to take all necessary actions to compile, and prepare accurate and complete information in the preparation and electronic submission of the 2015 SEMAP report; and

IT IS FURTHER RESOLVED that the Executive Director has authority to make technical correction to the SEMAP Report as the situation may require and file with the Board of Commissioners and electronically submit to the Dept. of HUD updated copies of the SEMAP Report as they are prepared.

This Resolution is effective immediately.

ADOPTED at a Regular Meeting of the Housing Authority of Gloucester County, held on the 27th day of January, 2016.

THE HOUSING AUTHORITY OF GLOUCESTER COUNTY

BY: _____
WILLIAM W. BAIN, JR., CHAIRMAN

ATTEST:

_____
KIMBERLY GOBER, SECRETARY

DATED: **January 27TH, 2016**

RESOLUTION # 16-02

RESOLUTION AUTHORIZING THE HAGC TO COMPILE, PREPARE, & SUBMIT INFORMATION IN ACCORDANCE WITH SECTION 8 MANAGEMENT ASSESSMENT PROGRAM (SEMAP) FY 2015

THE HOUSING AUTHORITY OF THE BOROUGH OF GLASSBORO SECTION 8 HOUSING CHOICE VOUCHER PROGRAM

WHEREAS, the U.S. Dept. of Housing & Urban Development has formally mandated an annual Section 8 Management and Assessment Program (SEMAP) for each Housing Authority administering a Section 8 Housing Choice Voucher Program in the United States and the criteria for measuring Section 8 performance has been established by HUD UNDER 24 CFR Part 985; and

WHEREAS, the Housing Authority of Gloucester County has been contracted to administer Glassboro Housing Choice Voucher Program ("HCV Program") which include but not limited to, waiting list administration, initial tenant eligibility and rent determinations, annual and interim reexaminations, inspections, books of account, budgeting and financial reporting, and Housing and Urban Development (HUD) reporting and auditing, and such other activities as may be necessary and proper for HAGC to administer the HCV Program;

WHEREAS, the Housing Authority of Gloucester County will conduct an assessment of the Housing Authority of the Borough of Glassboro Housing Choice Vouchers administered consistent with the performance criteria set forth in the aforementioned rules; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Housing Authority of Gloucester County authorizes the Executive Director and/or her designee to take all necessary action to compile, prepare accurate and complete information in the preparation of the 2015 SEMAP report for the Housing Authority of the Borough of Glassboro; and

IT IS FURTHER RESOLVED that the Executive Director has authority to make technical correction to the SEMAP Report as the situation may require and file with the Board of Commissioners and electronically submit to the Dept. of HUD updated copies of the SEMAP Report as they are prepared.

This Resolution is effective immediately

ADOPTED at a Regular Meeting of the Housing Authority of Gloucester County, held on the 27th day of January, 2016

HOUSING AUTHORITY OF GLOUCESTER COUNTY

BY: _____
WILLIAM W. BAIN, JR., CHAIRMAN

ATTEST:

_____
KIMBERLY GOBER, SECRETARY

DATED: January 27th, 2016

RESOLUTION # 16-03

RESOLUTION AUTHORIZING INCREASE IN
PUBLIC HOUSING FLAT RENTS

WHEREAS, The Housing Authority of Gloucester County is required by HUD to establish flat rents for all residents of federally- funded Public Housing as an alternative to rent based on a percentage of household income. Residents may choose to pay either rent calculated at 80 % of their monthly income or the flat rent that the HAGC has established for the unit. By law, Flat rents are intended to reflect the market; and

THEREFORE, The Housing Authority of Gloucester County has reviewed its Public Housing flat rent schedule for compliance with the 50% Fair Market Rents published by HUD effective December 11th, 2015; and

NOW, THEREFORE BE IT RESOLVED by the Board of Commissioners of the Housing Authority of Gloucester County that the Executive Director be and is hereby authorized to change the flat rents as follows:

BEDROOM SIZE	FMR effective 12/11/2015	FLAT RENT 80% of FMR
1-BEDROOM	$1003	$802
2-BEDROOMS	$1210	$968
3-BEDROOMS	$1502	$1203
4-BEDROOMS	$1659	$1327

This resolution shall supersede previous resolutions establishing flat rents for the Public Housing Program.

ADOPTED at a Regular Meeting of the Housing Authority of Gloucester County held on January 27th, 2016

HOUSING AUTHORITY OF GLOUCESTER COUNTY

BY: _____

WILLIAM W. BAIN, JR., CHAIRMAN

ATTEST:

_____

KIMBERLY GOBER, SECRETARY

DATED: January 27th, 2016

RESOLUTION # 16-04

RESOLUTION REVISING
PAYMENT STANDARD
SECTION 8 VOUCHER PROGRAM

WHEREAS, the U.S. Dept. of Housing & Urban Development has entered into an Annual Contributions Contract (ACC) with the Housing Authority of Gloucester County (HAGC) for a Section 8 Housing Voucher Program; and

WHEREAS, the HAGC has established a Payment Standard for the operating jurisdiction; and

WHEREAS, the Board of Commissioner desires to increase the Payment Standard to reflect 110% of the Fair Market Rents as established by HUD; and

NOW, THEREFORE, BE IT RESOLVED by the Housing Authority of Gloucester County of Commissioners that the Payment Standard for Section 8 Voucher Program shall be increased to the proper amounts as follows:

Bedroom	Current PS	Proposed PS 110% FMR	FMR EFFECTIVE 12/11/2015
0	$814	$ 913	$830
1	$959	$ 1103	$1003
2	$1156	$ 1331	$1210
3	$1440	$ 1652	$1502
4	$1546	$ 1826	$1659
5	$1778	$ 2099	$1908

This resolution shall supersede previous resolutions establishing Payment Standards for the Section 8 Voucher Program.

ADOPTED at a Meeting, of the Housing Authority of Gloucester County, held on the 27TH day of January, 2016

THE HOUSING AUTHORITY OF GLOUCESTER COUNTY

BY: _____
WILLIAM W. BAIN, JR., CHAIRMAN

ATTEST:

_____
KIMBERLY GOBER, SECRETARY

DATED: JANUARY 27TH, 2016

RESOLUTION # 16-05

RESOLUTION ACKNOWLEDGING
PETTY CASH IMPREST FUNDS
FOR VARIOUS DEPARTMENTS AND PROGRAMS OF
THE HOUSING AUTHORITY OF GLOUCESTER COUNTY

WHEREAS, N.J.S.A. 40A: 5-21 authorizes the establishment of a Petty Cash Imprest Fund for various Departments and Programs of the Housing Authority of Gloucester County; and

WHEREAS, Petty Cash Imprest Funds have been previously authorized by the Board of Commissioners of the Housing Authority of Gloucester county for the departmental operations for purchase of items/services costing $100.00 or less; and

WHEREAS, in the interest of sound and efficient operation of the Housing Authority of Gloucester County, it is appropriate that the funds be reauthorized from time to time; and

NOW, THEREFORE, BE IT RESOLVED by the Housing Authority of Gloucester County that the following Petty Cash Imprest Fund is reauthorized as follows:

Department or Program	Authorized Personnel	Amount
CONGREGATE	SONJA BENNIS	$300
EHO	LISA BUTLER	$300
ADMINISTRATION	STELLA BARNES	$300
SHEPHERD'S FARM	ED MORTIMER	$300
ROSS GRANT	JOHN RASMUS	$300
NANCY ELKIS	DAVE CORLISS	$300
COLONIAL PARK	BILL FLINN	$300
DEPTFORD PARK	DAVE CORLISS	$300
CARINO PARK	ROB SCAFIDE	$300

BE IT FURTHER ACKNOWLEDGED that no item purchased using cash funds shall exceed $100.00 in cost and the Petty Cash Imprest Fund shall be utilized only for eligible project costs as reference in applicable project regulatory handbooks, Grantee Contracts, and HAGC Procurement Policy; and

BE IT FURTHER RESOLVED that all previous Petty Cash Imprest Fund authorizations and allotments are hereby superseded by this resolution.

ADOPTED at a Meeting of the Housing Authority of Gloucester County, held on the 27th day of January 2016.

THE HOUSING AUTHORITY OF GLOUCESTER COUNTY

BY: _____
WILLIAM W. BAIN, JR., CHAIRMAN

ATTEST:

_____
KIMBERLY GOBER, SECRETARY

DATED: JANUARY 27TH, 2016

RESOLUTION # 16-06

RESOLUTION HONORING

MICHAEL RUMAKER

WHEREAS, MICHAEL RUMAKER has been a dedicated full time loyal employee at the Housing Authority since April 1st, 1993; and

WHEREAS, the Housing Authority of Gloucester County recognizes the dedicated service performed by **MICHAEL RUMAKER during** his 22 years of service as SECURITY GUARD for the Authority; and

NOW, THEREFORE, BE IT RESOLVED by the Housing Authority of Gloucester County that the contributions of **MICHAEL RUMAKER** to the mission of the Housing Authority, providing safe, sanitary and affordable housing to the low income elderly, disabled and families of Gloucester County, be and hereby are acknowledged; and

IT IS FURTHER RESOLVED, that the Housing Authority of Gloucester County Commissioners and staff wishes to express its heartfelt thanks for the faithful service performed by **MICHAEL RUMAKER**, in providing assistance to the employees and tenants of HAGC; and

IT IS FURTHER RESOLVED that the Housing Authority of Gloucester County wishes happiness and contentment to **MICHAEL RUMAKER** in his future endeavors.

ADOPTED at a regular meeting of the Housing Authority of Gloucester County, held on the 27th day of January, 2016.

HOUSING AUTHORITY OF GLOUCESTER COUNTY

BY: _____

WILLIAM W. BAIN, JR., CHAIRMAN

ATTEST

_____

KIMBERLY GOBER, SECRETARY

DATE: January 27th, 2016

RESOLUTION # 16-07

RESOLUTION AUTHORIZING EXECUTION OF CONTRACT FOR GARBAGE AND TRASH REMOVAL SERVICES
CARINO PARK APARTMENTS

WHEREAS, the Housing Authority of Gloucester County has need for Trash Removal Services at, Carino Park Apartments, 100 Chestnut Street, Williamstown, New Jersey; and

WHEREAS, the Housing Authority of Gloucester County has solicited bids for Garbage and Trash Removal Services through public advertisement; and

WHEREAS, the Housing Authority of Gloucester County reviewed the bids received; and

WHEREAS, the lowest responsible bid for such services is with, **WASTE MANAGEMENT OF NEW JERSEY, INC.** , at a premium of **$6,144.00 and** is proper and responsive to the specifications;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Housing Authority of Gloucester County that the contract with **WASTE MANAGEMENT OF NEW JERSEY, INC.,** from September 1st, 2015 to August 31th, 2016; be and is hereby approved; and

IT IS FURTHER RESOLVED that the Executive Director be and is hereby authorized to execute a contract for Trash Removal Services, in accordance with the bid received and the bid tabulation attached hereto for the contract amount of **$6,144.00**, subject to receipt of required documentation and check of references

ADOPTED at the Regular Meeting of the Housing Authority of Gloucester County, held on the 27th day of January, 2016.

HOUSING AUTHORITY OF GLOUCESTER COUNTY

BY: _____
WILLIAM W. BAIN, JR., CHAIRMAN

ATTEST:

_____
KIMBERLY GOBER, SECRETARY

DATED: January 27th, 2016

RESOLUTION # 16-08

RESOLUTION AUTHORIZING EXECUTION OF CONTRACT FOR GARBAGE AND TRASH REMOVAL SERVICES
DEPTFORD PARK APARTMENTS

WHEREAS, the Housing Authority of Gloucester County has need for Trash Removal Services at, Deptford Park Apartments, 120 Pop Moylan Blvd, Deptford , New Jersey; and

WHEREAS, the Housing Authority of Gloucester County has solicited bids for Garbage and Trash Removal Services through public advertisement; and

WHEREAS, the Housing Authority of Gloucester County reviewed the bids received; and

WHEREAS, the lowest responsible bid for such services is with, **WASTE MANAGEMENT OF NEW JERSEY, INC.,** at a premium of **$5,652.00** and is proper and responsive to the specifications;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Housing Authority of Gloucester County that the contract with **WASTE MANAGEMENT OF NEW JERSEY, INC.,** from September 1st, 2015 to August 31th, 2016; be and is hereby approved; and

IT IS FURTHER RESOLVED that the Executive Director be and is hereby authorized to execute a contract for Trash Removal Services, in accordance with the bid received and the bid tabulation attached hereto for the contract amount of
$5, 652.00, subject to receipt of required documentation and check of references

ADOPTED at the Regular Meeting of the Housing Authority of Gloucester County, held on the 27th day of January, 2016.

HOUSING AUTHORITY OF GLOUCESTER COUNTY

BY: _____
WILLIAM W. BAIN, JR., CHAIRMAN

ATTEST:

_____
KIMBERLY GOBER, SECRETARY

DATED: January 27th, 2016

RESOLUTION # 16-09

RESOLUTION APPROVING REVISED

PET POLICY FOR:

- **CARINO PARK APARTMENTS**
- **COLONIAL PARK APARTMENTS**
- **DEPTFORD PARK APARTMENTS**
- **NANCY J ELKIS SENIORS HOUSING**
- **SHEPHERD'S FARM SENIOR HOUSING**
- **PROJECT 2014-1, SINGLE FAMILY DWELLING UNITS**
- **EXPANDED HOUSING OPPORTUNITIES**

WHEREAS, the Housing Authority of Gloucester County (HAGC) previously adopted a Pet Policy dated August 25th, 2004; and

WHEREAS, the Housing Authority of Gloucester County wishes to revise said Pet Policy for Carino Park Apartments, Colonial Park Apartments, Deptford Park Apartments, Nancy J Elkis Seniors Housing, Shepherd's Farm Senior Housing, Project 204-1 Single Family Dwelling Units and Expanded Housing Opportunities, in order to incorporate regulations mandated by the Department of HUD; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of HAGC that the Revised Pet Policy for the above named Dwellings/ Units be and is hereby approved as attached hereto; and

BE IT FURTHER RESOLVED that the Executive Director be and is hereby directed to file a copy of this Pet Policy to the Department of HUD.

ADOPTED at a Meeting of the Housing Authority of Gloucester County, held on the 27th day of January 2016.

THE HOUSING AUTHORITY OF GLOUCESTER COUNTY

BY: _____
WILLIAM W. BAIN, JR., CHAIRMAN

ATTEST:

_____
KIMBERLY GOBER, SECRETARY

DATED: JANUARY 27TH, 2016

RESOLUTION NO 16-10

RESOLUTION AUTHORIZING EXECUTION OF CONTRACT FOR

FIRE AND EXTENDED COVERAGE INSURANCE FOR

- **DEPFORD PARK APARTMENTS**
- **CARINO PARK APARTMENTS**
- **PROJECT 204-1, SINGLE FAMILY DWELLING UNITS**
  MARCH 1, 2016- MARCH 1, 2017

WHEREAS, the Housing Authority of Gloucester County has need for Fire and Extended Coverage Insurance; and

WHEREAS, the Housing Authority of Gloucester County has solicited bids for Fire and Extended Coverage Insurance through public advertisement; and

WHEREAS, the Housing Authority of Gloucester County has received and reviewed the bids received; and

WHEREAS, the lowest responsive bidder for such services is from **HOUSING AUTHORITY INSURANCE (HAI)**, at a premium of **$ 82285.00** of and is proper and responsive to the specifications;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Housing Authority of Gloucester County that the contract bid with **THE HOUSING AUTHORITY INSURANCE CO. (HAI)** , be and is hereby approved; and

IT IS FURTHER RESOLVED that the Executive Director be and is hereby authorized to execute a contract for Fire and Extended Coverage Insurance, in accordance with the proposal received and the bid tabulation attached hereto for the contract amount of **$82285.00** from March 1st, 2016 to March 1st, 2017; subject to counsel review and verification; and

BE IT FURTHER RESOLVED that a brief notice stating the nature, duration, service and amount of the contract and that this resolution and the contract are on file and available for public inspection in the office of the Executive Director and shall be published once in the Gloucester County Times pursuant to the requirements of the local Public Contracts Law.

ADOPTED at a Regular Meeting of the Housing Authority of Gloucester County, held on the 27TH day of January, 2016.

HOUSING AUTHORITY OF GLOUCESTER COUNTY

BY: _____
WILLIAM W BAIN, JR., CHAIRMAN

ATTEST:

_____
KIMBERLY GOBER, SECRETARY

DATED: January 27th, 2016

Present ED MALINAK

Present STELLA BARNES

Present _____

Present _____

PROPOSAL TABULATION SHEET

FOR RFP: 16-001

PROPOSAL OPEN DATE ✓ 1/22/2016 2PM

FOR ✓ FIRE AND EXTENDED COVERAGE INSURANCE

Name of Proposer	Amount of Proposal	Comments
* HAI (SANDEE FOSTER 189 COMMERCE)	$76,359.00 $72,089.00	WITH RENT LOSS COVERAGE WITHOUT RENT LOSS COVERAGE
NATHAN LANE (ROBERT LANE)		EMAIL: WILL NOT BID

PROPERTY ONLY
NO TERRORISM
NO BOILER & MACHINERY

WITH TERRORISM & BOILER = $5225.00

2016 FIRE AND EXTENDED COVERAGE RFP 16-001

	2015 HAI GROUP	2016 HAI GROUP	
W/Rent loss		$76,359.00	W/Rent loss
Terrorism			excludes Terrorism
B&M (Boiler & Machinery)			excludes B&M
$1,000. deductible			$1,000. deductible
		$2,187.00	add Terrorism
		$3,167.00	add B&M
		$572.00	NJ Surcharges
TOTAL	$62,200.00	$82,285.00	

32% Increase

RESOLUTION # 16-11

RESOLUTION AUTHORIZING

DISPOSITION AND WRITE OFF OF EXPENDED PROPERTY

WHEREAS, the Housing Authority of Gloucester County from time to time has physical property which is no longer serviceable for public use; and

WHEREAS, the Facilities Manager of the Housing Authority of Gloucester County has compiled a list of such unserviceable property, a copy of which is attached hereto and made a part hereof; Estimated Value - Less than $2,000 for assets, less than $1,000 for non-asset equipment; and

WHEREAS, it is necessary for accounting and inventory purposes to dispose of said property and equipment;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Housing Authority of Gloucester County that the property listed on attached sheet, by property number, if applicable and by description if no property number was issued are hereby declared expended and unserviceable; and

BE IT FURTHER RESOLVED by the Housing Authority of Gloucester County that the property and equipment listed may be disposed of in accordance with the HAGC Disposition Policy.

ADOPTED at the Regular Meeting of the Housing Authority of Gloucester County, held on the 27TH day of January, 2016

HOUSING AUTHORITY OF GLOUCESTER COUNTY

BY: _____
WILLIAM W. BAIN, JR., CHAIRMAN

ATTEST:
_____
KIMBERLY GOBER, SECRETARY

DATED: January 27th, 2016

ITEMS FOR DISPOSAL AT NANCY J. ELKIS
January 15, 2016

ITEM DESCRIPTION	COUNT
LUCENT PHONE	52
NEC PHONE	7
KEYBOARDS	56
COMPUTER MOUSE	43
ITEM DESCRIPTION	**HAGC # OR SERIAL #**
COMPUTER TOWERS	03026, 03053, 03198,002732
	03012, 03029, 03014, 03023
	03013, 03018, 03022, 03025
	03008, 03009, 03068, 03016
	03054, 03024, 03011, 002935
	03019, 03010, 03028
	03055, 03021 002977, 002853
	JGGT5D1
COMPUTER MONITORS	#1611
	MY91751947, LIC03759307
	MX64064105, LIC03759322
	MY08G157-47603-38R-85QA
	MY08G15747603595BBZY
HEDMAN EDP PLUS	1531
CANON SCANNER/COPIER	3096 (PLUS 2 WITOUT #'S)
FAX MACHINE	03096
CALCULATOR	35, 2732353
HP LASER PRINTER	02916
STAR SP300 LABEL PRINTER	01543
HP SCANJET S100C	02719
COMPUTER TABLE	02714
CHAIRS	2606, 1564
TYPEWRITERS	1170, 1095
XEROX WRITER	Y48925Y
ATT	1349
VITIMAIL	03006, 40243
EPSON PRINTER	3110
HP DESKJET 672C	5G7931XOKS
HP LASERJET 4300	02917
DICTAPHONE	03031
HP JET DIRECT	02561

ITEMS FOR DISPOSL AT DEPTFORD PARK
January 15, 2016

ITEM DESCRIPTION	HAGC # OR SERIAL #
CANON TYPEWRITER	CA2025361
XEROX TYPEWRITER	1096
RENT COMPUTER	2830
KEYBOARD	1399
PRINTER	450050201584
MONITOR	1498
HP MONITOR	1395
BROTHER TYPEWRITER	U53081G2K936248
GATEWAY MONITOR	LIC03759317
GATEWAY MONITOR	DUI5038A84748
MONITOR	1302
MONITOR	1454
COMPUTER	1388
COMPUTER	1481
KEYBOARD	1387
MLX1ODP PHONE	107108946
VIDEO MONITOR	9710000609
VIDEO MONITOR	8051623
VIDEO MONITOR	72727
VIDEO MONITOR	9903012420
TABLE LAMP/SHADE	864
TABLE LAMP/SHADE	865
VCR	699
BROTHER FAX MACHINE	2906
2- BLACK CABINETS W/DOORS	
FILE CART	2134
DESK KIMS OFFICE	1428

RESOLUTION # 16- 12

RESOLUTION AUTHORIZING THE PROCUREMENT OF

VENDING MACHINE SERVICES

AT HAGC, OR ITS SUBSIDIARIES, OPERATED HOUSING FACILITIES

HOUSING AUTHORITY OF GLOUCESTER COUNTY

WHEREAS, the Housing Authority of Gloucester County ("HAGC") desires to authorize the procurement of a concession, specially, the installation of vending machines in the following facilities:

1. Deptford Park Apartments, 120 Pop Moylan Blvd., Deptford, NJ 08096
2. Nancy J. Elkis Senior Housing, 100 Pop Moylan Blvd., Deptford, NJ
3. Colonial Park Apartments, 401 Evergreen Ave., Woodbury, NJ 08096
4. Shepherd's Farm Senior Housing, 981 Grove Rd., West Deptford, NJ
5. Carino Park Apartments, 100 Chestnut Ave., Williamstown, NJ 08094

WHEREAS, HAGC has determined that there is a public need to provide vending services to the residents of the above-referenced facilities considering many residents relied on the vending machine products offered to the residents by HAGC previously; and

WHEREAS, the concession to be awarded is the installation of vending machines in public facilities in accordance with N.J.A.C. 5:34-9.4; and

WHEREAS, HAGC has determined that there are no to nominal risks in awarding the proposed concession based upon HAGC's experience in providing prior vending machine services at the same facilities; and

WHEREAS, HAGC has determined that the benefit to the residents of the above-referenced facilities as stated herein far outweigh any potential risk; and

WHEREAS, the total estimated value of the proposed concession is $10,000.00 annually based upon revenue generated by HAGC when providing such concession; and

WHEREAS, the estimated revenue to HAGC as the result of such procurement is 20-30% of the net profit for such concession; and

WHEREAS, the award of the concession shall be based upon the most advantageous price and the type and amount of vending machine services to be provided to the residents of the above-referenced facilities;

WHEREAS, HAGC shall incur no cost or expense as part of the proposed concession; and

WHEREAS, no services or endorsements shall be provided by HAGC in exchange for the award of a contract; and

WHEREAS, the method used to procure the proposed concession shall be by informal quotations as the total estimated value of the proposed concession is less than the bid threshold established by N.J.S.A. 40A:11-3.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of HAGC ("Board") that HAGC, through its legal representative, is hereby authorized to procure vending machine services (concession) at the various facilities set forth herein.

ADOPTED at the Regular Meeting of the Housing Authority of Gloucester County, held on the 27th day of January, 2016.

THE HOUSING AUTHORITY OF GLOUCESTER COUNTY

BY: _____

WILLIAM W. BAIN JR., CHAIRMAN

ATTEST: _____

KIMBERLY GOBER, SECRETARY

DATED: JANUARY 27TH, 2016

RESOLUTION # 16-13

RESOLUTION AUTHORIZING THE EXECUTION OF A CONTRACT FOR VENDING MACHINE SERVICES BY AND BETWEEN THE HOUSING AUTHORITY OF GLOUCESTER COUNTY AND VENDING ANALYST, LLC THE HOUSING AUTHORITY OF GLOUCESTER COUNTY

WHEREAS, the Housing Authority of Gloucester County ("HAGC") has passed a Resolution authorizing the procurement of a concession, specifically, vending machine services; and

WHEREAS, HAGC has received informal quotations from three vendors that provide vending machine services; and

WHEREAS, the proposal submitted by Vending Analyst, LLC is the most advantageous price and offers the greatest variety of vending machines; and

WHEREAS, HAGC shall receive 30% of the net profit to Vending Analyst, LLC; and

WHEREAS, HAGC desires to award a contract for vending machine services to Vending Analyst, LLC

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Housing Authority of Gloucester County that the attached Contract for Vending Machine Services by and between the Housing Authority of Gloucester County and Vending Analyst, LLC shall be approved for the period of January 4, 2016 to January 4, 2021 under the terms and conditions of said Contract.

ADOPTED at a Meeting of the Commissioners of the Housing Authority of Gloucester County, held on the 27TH DAY OF JANUARY, 2016.

THE HOUSING AUTHORITY OF GLOUCESTER COUNTY

BY:

WILLIAM W. BAIN, JR., CHAIRMAN

ATTEST:

KIMBERLY GOBER, SECRETARY

DATED: JANUARY 27TH, 2016

RESOLUTION #16-14

RESOLUTION AUTHORIZING EXECUTIVE SESSION IN ORDER TO DISCUSS MATTERS FALLING UNDER EXEPTIONS TO THE OPEN PUBLIC MEETINGS ACT

WHEREAS, While the Sen. Byron M. Baer Open Public Meetings Act (OPRA, NJSA 10:4-6et seq.) requires all meetings of the Housing Authority of Gloucester County to be held in public, NJSA 10:4-12(b) sets forth nine (9) types of matters that may lawfully be discussed in "Executive Session", i.e. without the public being permitted to attend and:

WHEREAS, the Housing Authority of Gloucester County has determined that 2 issues are permitted by NJSA 10:4-12 (b) to be discussed without the public in attendance shall be discussed during an Executive Session to be held on December 16th, 2015 at 4:30 P.M. and;

WHEREAS, the nine (9) exceptions to public meetings set forth in NJSA 10:4-12(b) are listed below with the number of issues and any additional information shall be written:

1) **"Any matter which, by express provision of Federal law, State stature of rule of court shall be rendered confidential or excluded from public discussion"** the legal citation to the provision at issue is_____ and the nature of the matter described as specifically as possible without undermining the need for confidentiality is_____

2) **"Any matter in which the release of information would impair a right to receive funds from the federal government."** The nature of the matter, described as specifically as possible without undermining the need for confidentiality is_____

3) **"Any material the disclosure of which constitutes an unwarranted invasion of privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, healthy, custodial, child protections, rehabilitation, legal defenses, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly."** The nature of the matter, described as specifically as possible without undermining the need for confidentiality is_____

4) **"Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body."** The collective bargaining contract(s) discussed are between the Board

and AFSCME, AFL-CIO DISTRICT COUNCIL 71 LOCAL # 3303-1

5) **"Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed."**The nature of the matter, described as specifically as possible without undermining the need for confidentiality

is

6) **"Any tactics and techniques utilized in protecting the safety and property of the public provide that their disclosure could impair such protection. Any investigations of violations or possible violations of the law."** The nature of the matter, described as specifically as possible without undermining the need for confidentiality

is

7) **"Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matter falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer."** The parties to and docket number of each item of litigation and/or the parties to each contract discussed

are A CIVIL LAWSUIT CONCERNING THE HOUSING AUTHORITY OF THE BOROUGH OF GLASSBORO ...

and the nature of the discussion, described as specifically as possible without undermining the need for confidentiality

is WRONGFUL TERMINATION CLAIM

8) **" Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining in of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected**

request in writing that such matter or matters be discussed at a public meeting." Subject to the balancing of the public's interest and the employee's privacy rights under South Jersey Publishing Co. vs New Jersey Expressway Authority, 124 NJ 478, the employee(s) and nature of the discussion, described as specifically as possible without undermining the need for confidentiality are

_____

_____

_____

9) **" Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility."** The nature of the matter, described as specifically as possible without undermining the need for confidentiality

is_____

_____

_____

WHEREAS, the length of the Executive Session is estimated to be _____ minutes after which the public meeting of the Housing Authority of Gloucester County shall (circle one) reconvene and immediately adjourn or reconvene and proceed with business.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the Housing Authority of Gloucester County will go into Executive Session for only the above stated reasons;

BE IT FURTHER RESOLVED that the Secretary, at the present public meeting, shall read aloud enough of this resolution so that members of the public in attendance can understand, as precisely as possible, the nature of the matters that will privately discussed.

BE IT FURTHER RESOLVED that the Secretary, on the next business day following this , shall furnish a copy of this resolution to any member of the public who requests one at the fees allowed by NJSA 47:1A-1 et seq.

I HEREBY CERTIFY THAT THIS IS A TRUE COPY OF THE RESOLUTION APPROVED BY THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF GLOUCESTER COUNTY AT IT'S PUBLIC MEETING HELD ON JANUARY 27TH, 2016

ADOPTED at the Regular Meeting of the Board of Commissioners held on the 27th day of January, 2016.

THE HOUSING AUTHORITY OF GLOUCESTER COUNTY

BY: _____

WILLIAM W BAIN, JR. , CHAIRMAN

ATTEST:

_____

KIMBERLY GOBER, SECRETARY

DATED: JANUARY 27TH, 2016

RESOLUTION # 16- 15

RESOLUTION APPROVING AN AGREEMENT BETWEEN

THE HOUSING AUTHORITY OF GLOUCESTER COUNTY AND THE AMERICAN FEDERATION OF STATE, COUNTY & MUNICIPAL EMPLOYEES (AFSCME), AFL-CIO DISTRICT COUNCIL 71, LOCAL 3303-I

FOR THE PERIOD JANUARY 1, 2016 THROUGH DECEMBER 31, 2018

WHEREAS, the Personnel Committee of the Housing Authority of Gloucester County ("HAGC") has been involved in negotiations with Council 71 of the American Federation of State, County and Municipal Employees, AFL-CIO, Local 3303-I ("Union"), for a successor agreement to the current collective bargaining agreement between said parties; and

WHEREAS, the Personnel Committee of HAGC has negotiated a successor agreement with the Union which is attached hereto ("Agreement") for the period of January 1, 2016 to December 31, 2018; and

WHEREAS, the Personnel Committee recommends the approval of the Agreement; and

WHEREAS, the Personnel Committee has determined that the Agreement is fair, reasonable and equitable; and

WHEREAS, the Agreement has been approved by the Union at its meeting conducted on January 25, 2016.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of HAGC that the Agreement be and hereby is approved; and

BE IT FURTHER RESOLVED, by the Board of Commissioner of HAGC that the increased rates of pay set forth in Article 14 of the Agreement for each of the years 2016, 2017 and 2018 shall also be awarded to HAGC Management Employees; and

BE IT FURTHER RESOLVED, that the Chairman and Secretary of the Board of Commissioners of HAGC be and hereby are authorized to execute the Agreement.

ADOPTED at a Meeting of the Housing Authority of Gloucester County held on the 27TH day of January, 2016.

THE HOUSING AUTHORITY OF GLOUCESTER COUNTY

BY: William W Bain

WILLIAM W. BAIN, JR., CHAIRMAN

ATTEST:

KIMBERLY GOBER, SECRETARY

DATED: JANUARY 27TH, 2016