

RESOLUTION #19-54

RESOLUTION AUTHORIZING AN EMERGENCY REPAIR
FOR AN OFF LINE BOILER

**CARINO PARK APARTMENTS
BRADLEY SCICCHETTI, INC.**

PURSUANT TO N.J.S.A. 40A:11 EMERGENCY REPAIRS

WHEREAS, the Housing Authority of Gloucester County (HAGC) awarded a contract pursuant to the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., to Bradley Scicchetti, Inc.; and

WHEREAS, a Boiler located at Carino Park Apartments, a HAGC Public Housing property was off-line and the building was experiencing intermittent problems with the supply of hot water. As such, hot water is essential to the health and well-being of the residents safety; and

WHEREAS, the Affordable Housing Operations Director, Paul Letizia, deemed this an emergent repair; and

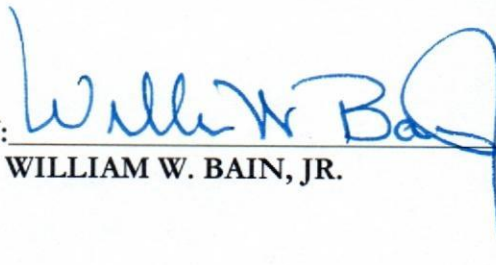
WHEREAS, the HAGC Executive Director was notified and was satisfied that an emergency did exist and N.J.S.A. 40A:11-6(a) authorized the award of a contract for such purposes as may be necessary to respond to emergent needs; and

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of HAGC, that the emergency contract with Bradley Scicchetti, Inc. be approved with an amount not to exceed \$6,000.00.

ADOPTED at a Regular Meeting of the Housing Authority of Gloucester County, held on the 19th of June, 2019.

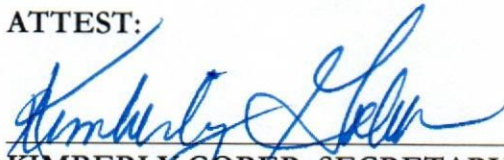
HOUSING AUTHORITY OF GLOUCESTER COUNTY

BY:



WILLIAM W. BAIN, JR.

ATTEST:



KIMBERLY GOBER, SECRETARY

DATE: JUNE 19, 2019

Form PO 101

Rev. December 2016

(Previous Editions are Obsolete)

PURCHASE REQUISITION

(ATTACHMENT-D)

Please Complete All Applicable Areas - Type or Print Legibly

HOUSING AUTHORITY
of GLOUCESTER COUNTY

FINANCE DEPARTMENT

PERSON MAKING REQUEST Frank Fewkes			DEPARTMENT AHO		DATE OF REQUEST 4/23/2019	ROUTING	
Check if Vendor <input type="checkbox"/> Requires a P.O.	Date Required	Order Placed with Vendor by <input checked="" type="checkbox"/>	RFP/IFB#	P.O. # 0.0424	Contract #		1. <input checked="" type="checkbox"/> FINANCE DIRECTOR 2. <input type="checkbox"/> EXECUTIVE DIRECTOR 3. <input type="checkbox"/> PURCHASING DESK 4. <input checked="" type="checkbox"/> ACCOUNTS PAYABLE (When no P.O. is required)

REQUESTED PURCHASE		✓ CHECK ONE: <input checked="" type="checkbox"/> ESTIMATE <input type="checkbox"/> ACTUAL	
A. QUANTITY	ITEM (A Brief Description followed by: Model/Stock/Part numbers, color, size, if applicable)	LOCATION/PROJECT	TOTAL COST
1	Dungs VPS Valve Swith	Carino Park	1,440.00
2	Overlay control board		56.00
3	Hourly installation		152.50
4	Freight		100.00
5			
6	BOILER OFF LINE		
7			
8			
B. VENDOR NAME & ADDRESS Bradley Sciocchetti Inc 4420 N Route 130 Merchantville, NJ 08109		VENDOR CONTACT Heather McCusker VENDOR TELEPHONE & FAX # 856-663-3022	
C. SHIP TO or PICKUP:		SHIPPING	
TOTAL		2,567.00	

NOTICE:

ALL CONTRACTORS WORKING ON THE PREMISES MUST HAVE AND PROVIDE PROOF OF INSURANCE.
 A NJ BUSINESS REGISTRATION CERTIFICATE IS MANDATORY FOR ALL JOBS COSTING \$3,150 AND OVER.
 A NJ PUBLIC WORKS CONTRACTOR CERTIFICATE IS REQUIRED ON MAINTENANCE OF \$2,000 AND OVER.

REASON FOR REQUEST	<input type="checkbox"/> REPLENISH STOCK <input type="checkbox"/> REPLACE PARTS <input type="checkbox"/> OTHER (explain):	<input checked="" type="checkbox"/> REPAIR EQUIPMENT <input type="checkbox"/> REPLACE EQUIPMENT	<input type="checkbox"/> RENOVATE UNIT <input type="checkbox"/> NEW EQUIPMENT	<input type="checkbox"/> RENEW SERVICE CONTRACT / POLICY <input type="checkbox"/> CONFERENCE / TRAINING / TRAVEL
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PLANNING	✓ CHECK ONE:	a. <input type="checkbox"/> PLANNED ROUTINE EXPENSE	b. <input type="checkbox"/> PLANNED NONROUTINE EXPENSE	c. <input checked="" type="checkbox"/> UNPLANNED
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PROCUREMENT METHOD	✓ CHECK APPROPRIATE BOXES	INSURANCE INFORMATION	WILL THIS COST BE COVERED BY INSURANCE?
A. <input checked="" type="checkbox"/> THIS IS AN EMERGENCY PURCHASE (NON-COMPETITIVE, SEE POLICY FOR DESCRIPTION)	<i>see attached</i>	<input type="checkbox"/> No <input type="checkbox"/> Yes, CLAIM FILED BY:	PROVIDE COPIES OF ALL INSURANCE CLAIMS TO THE FINANCE DEPARTMENT.

B. <input checked="" type="checkbox"/> This Purchase will not exceed (in the aggregate) the New Jersey Statutory Limit of \$17,500.00. CHECK ONE BOX, 1 THRU 6	1. <input checked="" type="checkbox"/> WILL BE UNDER \$2,625.00 (REQUIRES 1 QUOTE).	COST ANALYSIS AND PROPOSED ALLOCATION
	2. <input type="checkbox"/> WILL BE FROM \$2,625.00 TO \$17,499.00 (3 QUOTES).	
C. <input type="checkbox"/> This Purchase is expected to exceed the NJ Statutory Limit of \$17,500.00. CHECK ONLY 3, 4, 5 OR 6	3. <input type="checkbox"/> SHALL BE PUBLICLY BID (IFB) (SEE POLICY)	1. WAS COST/PRICE ANALYSIS DONE? <input type="checkbox"/> YES (attached) by: <input type="text"/>
	4. <input type="checkbox"/> SHALL BE MADE BY COMPETITIVE PROPOSAL (RFP) (SEE POLICY)	2. <input checked="" type="checkbox"/> CHARGE SPECIFIC PROJECTS LISTED: Carino Park
	5. <input type="checkbox"/> THIS IS A "PROPRIETARY" PURCHASE. (SEE POLICY)	
	6. <input type="checkbox"/> THIS IS A GOVERNMENT COOPERATIVE PURCHASE CONTRACT (ENTER NUMBER)	

GOVERNMENT CONTRACT NO.:	
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Remarks:	<i>electrical</i>
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AUTHORIZATION:	REQUIRED	REQUIRED FOR ALL PURCHASES \$300 AND OVER.	REQUIRED FOR ALL PURCHASES \$2,625 AND OVER.
<i>15</i>	<i>4/24/19</i>	<i>Joe</i>	<i>4/25/19</i>
MANAGEMENT SIGNATURE	DATE	FINANCIAL OFFICER	DATE
DENIED:	UNAVAILABLE FUNDS:		
	EXCEEDS BUDGET:		

RESOLUTION #19-55

**RESOLUTION AUTHORIZING DISPOSITION AND WRITE OFF
OF EXPENDED PROPERTY
HOUSING AUTHORITY OF GLOUCESTER COUNTY**

WHEREAS, the Housing Authority of Gloucester County from time to time has physical property which is no longer serviceable for public use; and

WHEREAS, the Property Manager of the Housing Authority of Gloucester County has compiled a list of such unserviceable property, a copy of which is attached hereto and made a part hereof; Estimated Value - Less than \$2,000 for assets, less than \$1,000 for non-asset equipment; and

WHEREAS, it is necessary for accounting and inventory purposes to dispose of said property and equipment;

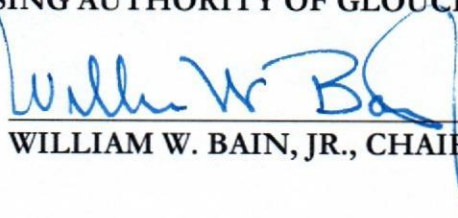
NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Housing Authority of Gloucester County that the property listed on attached sheet, by property number if applicable and by description if no property number was issued are hereby declared expended and unserviceable; and

BE IT FURTHER RESOLVED by the Housing Authority of Gloucester County that the property and equipment listed may be disposed of in accordance with the HAGC Disposition Policy.

ADOPTED at the Regular Meeting of the Housing Authority of Gloucester County, held on the 19TH OF JUNE, 2019.

HOUSING AUTHORITY OF GLOUCESTER COUNTY

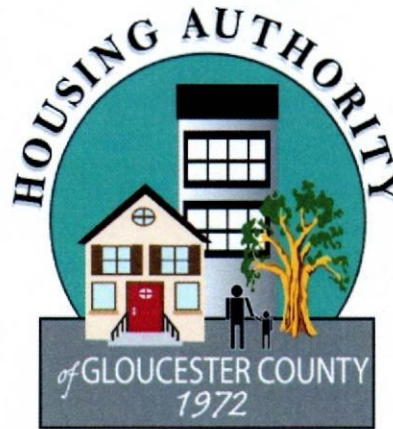
BY:


WILLIAM W. BAIN, JR., CHAIRMAN

ATTEST:


KIMBERLY GOBER, SECRETARY

DATED: JUNE 19, 2019



EQUIPMENT WRITEOFFS FOR 2019

Prop #	Description	Yr. Acquired	Value	Reason for Write off
-	30" Gas Range			Not Repairable
2473	30" ELEC. Range			Not Repairable
2438	30" Gas Range			Not Repairable
2446	30" Gas Range			Not Repairable
2449	30" Gas Range			Not Repairable
2477	30" Gas Range			Not Repairable

RESOLUTION #19-56

**RESOLUTION VOIDING OUTSTANDING CHECKS WRITTEN ON
VARIOUS ACCOUNTS DATED PRIOR 12/19/2018**

WHEREAS, the Housing Authority of Gloucester County with its various accounts, prepares an exorbitant amount of checks per year; and

WHEREAS, each year a number of checks are voided by the HAGC or are released and not presented to HAGC banks for payment; and

WHEREAS, appropriate accounting procedures are required to be implemented to account for the voiding of checks issued prior to 12/19/2018 and not paid as of this date,

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Housing Authority of Gloucester County that:

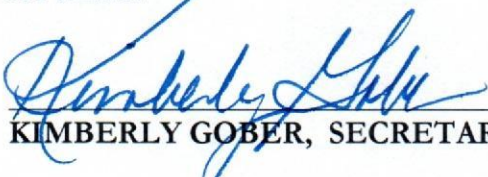
1. Checks on various HAGC accounts written prior to 12/19/2018, as listed on the attached schedule, and not presented to HAGC banks, are hereby declared void and not to be paid; and
2. The Finance Director of the HAGC and Executive Director shall make the appropriate accounting entries in books of accounts for the voiding of checks outstanding that were issued by the HAGC prior to 12/19/2018 and not presented to the HAGC banks for payment as of **June 19th, 2019**.
3. Funds shall be held as unclaimed property and maintained on the unclaimed property register in accordance with the requirements of N.J.S.A. 46:30B-42.

ADOPTED at a Meeting of the **HOUSING AUTHORITY OF GLOUCESTER COUNTY** held on June 19th, 2019.

HOUSING AUTHORITY OF GLOUCESTER COUNTY

BY: 
WILLIAM W. BAIN, JR., CHAIRMAN

ATTEST:


KIMBERLY GOBER, SECRETARY

DATED: JUNE 19th, 2019

HOUSING AUTHORITY OF GLOUCESTER COUNTY**OUTSTANDING CHECKS TO BE WRITTEN-OFF**

(ISSUED PRIOR TO DECEMBER 19, 2018)

JUNE 19, 2019

ACCOUNT: **PUBLIC HOUSING MANAGEMENT**

CHECK NO.	DATE	AMOUNT	PAYABLE TO	DESCRIPTION
204051	5/9/2018	\$72.00	TENANT	UTILITY REIMBURSEMENT PAYMENT
TOTAL		\$72.00		

ACCOUNT: **HAP DISBURSEMENT ACCOUNT**

CHECK NO.	DATE	AMOUNT	PAYABLE TO	DESCRIPTION
487339	6/1/2018	\$60.00	TENANT	UTILITY REIMBURSEMENT PAYMENT
487789	6/1/2018	\$1.00	TENANT	UTILITY REIMBURSEMENT PAYMENT
487817	6/1/2018	\$145.00	TENANT	UTILITY REIMBURSEMENT PAYMENT
487851	6/1/2018	\$1.00	TENANT	UTILITY REIMBURSEMENT PAYMENT
487941	6/15/2018	\$12.00	TENANT	UTILITY REIMBURSEMENT PAYMENT
488446	7/1/2018	\$9.00	TENANT	UTILITY REIMBURSEMENT PAYMENT
488448	7/1/2018	\$24.00	TENANT	UTILITY REIMBURSEMENT PAYMENT
488490	7/1/2018	\$1.00	TENANT	UTILITY REIMBURSEMENT PAYMENT
488507	7/1/2018	\$36.00	TENANT	UTILITY REIMBURSEMENT PAYMENT
488545	7/1/2018	\$8.00	TENANT	UTILITY REIMBURSEMENT PAYMENT
488550	7/1/2018	\$1.00	TENANT	UTILITY REIMBURSEMENT PAYMENT
488555	7/1/2018	\$174.00	TENANT	UTILITY REIMBURSEMENT PAYMENT
488580	7/1/2018	\$65.00	TENANT	UTILITY REIMBURSEMENT PAYMENT
489124	8/1/2018	\$105.00	TENANT	UTILITY REIMBURSEMENT PAYMENT
489130	8/1/2018	\$9.00	TENANT	UTILITY REIMBURSEMENT PAYMENT
489132	8/1/2018	\$24.00	TENANT	UTILITY REIMBURSEMENT PAYMENT
489175	8/1/2018	\$1.00	TENANT	UTILITY REIMBURSEMENT PAYMENT
489193	8/1/2018	\$18.00	TENANT	UTILITY REIMBURSEMENT PAYMENT
489233	8/1/2018	\$8.00	TENANT	UTILITY REIMBURSEMENT PAYMENT
489235	8/1/2018	\$102.00	TENANT	UTILITY REIMBURSEMENT PAYMENT
489238	8/1/2018	\$1.00	TENANT	UTILITY REIMBURSEMENT PAYMENT

489341	8/15/2018	\$189.00	TENANT	UTILITY REIMBURSEMENT PAYMENT
489771	9/1/1/8	\$9.00	TENANT	UTILITY REIMBURSEMENT PAYMENT
489818	9/1/1/8	\$1.00	TENANT	UTILITY REIMBURSEMENT PAYMENT
489829	9/1/1/8	\$2.00	TENANT	UTILITY REIMBURSEMENT PAYMENT
489877	9/1/1/8	\$8.00	TENANT	UTILITY REIMBURSEMENT PAYMENT
489897	9/1/1/8	\$93.00	TENANT	UTILITY REIMBURSEMENT PAYMENT
489994	9/15/2018	\$6.00	TENANT	UTILITY REIMBURSEMENT PAYMENT
490042	10/1/2018	\$27.00	TENANT	UTILITY REIMBURSEMENT PAYMENT
490050	10/1/2018	\$3.00	TENANT	UTILITY REIMBURSEMENT PAYMENT
490408	10/1/2018	\$5.00	TENANT	UTILITY REIMBURSEMENT PAYMENT
490417	10/1/2018	\$2.00	TENANT	UTILITY REIMBURSEMENT PAYMENT
490454	10/1/2018	\$1.00	TENANT	UTILITY REIMBURSEMENT PAYMENT
490467	10/1/2018	\$2.00	TENANT	UTILITY REIMBURSEMENT PAYMENT
490513	10/1/2018	\$8.00	TENANT	UTILITY REIMBURSEMENT PAYMENT
490532	10/1/2018	\$93.00	TENANT	UTILITY REIMBURSEMENT PAYMENT
490562	10/1/2018	\$6.00	TENANT	UTILITY REIMBURSEMENT PAYMENT
490713	11/1/2018	\$3.00	TENANT	UTILITY REIMBURSEMENT PAYMENT
491111	11/1/2018	\$28.00	TENANT	UTILITY REIMBURSEMENT PAYMENT
491115	11/1/2018	\$1.00	TENANT	UTILITY REIMBURSEMENT PAYMENT
491179	11/1/2018	\$8.00	TENANT	UTILITY REIMBURSEMENT PAYMENT
491224	11/1/2018	\$6.00	TENANT	UTILITY REIMBURSEMENT PAYMENT
491228	11/1/2018	\$2.00	TENANT	UTILITY REIMBURSEMENT PAYMENT
491291	11/15/2018	\$10.00	TENANT	UTILITY REIMBURSEMENT PAYMENT
491348	12/1/2018	\$3.00	TENANT	UTILITY REIMBURSEMENT PAYMENT
491755	12/1/2018	\$1.00	TENANT	UTILITY REIMBURSEMENT PAYMENT
491768	12/1/2018	\$2.00	TENANT	UTILITY REIMBURSEMENT PAYMENT
491818	12/1/2018	\$8.00	TENANT	UTILITY REIMBURSEMENT PAYMENT
491868	12/1/2018	\$6.00	TENANT	UTILITY REIMBURSEMENT PAYMENT
491872	12/1/2018	\$2.00	TENANT	UTILITY REIMBURSEMENT PAYMENT
TOTAL		\$1,340.00		

TOTAL FOR ALL ACCOUNTS:

\$1,412.00

RESOLUTION #19-57

**RESOLUTION AUTHORIZING EXECUTION OF CONTRACT FOR
DIRECTORS AND OFFICERS LIABILITY INSURANCE COVERAGE
NATHAN LANE AGENCY**

WHEREAS, the Housing Authority of Gloucester County has need for Directors and Officers Liability Insurance coverage; and

WHEREAS, the Housing Authority of Gloucester County has solicited quotes for Directors and Officers Liability (Public Officials) coverage through public advertisement; and

WHEREAS, the Housing Authority of Gloucester County has received and reviewed the quotes received; and

WHEREAS, the most economical proposal, which is responsive to the Quote Request for such services, is from, **NATHAN LANE AGENCY** at a premium of **\$11,113.29** and is proper and responsive to the specifications;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Housing Authority of Gloucester County that the contract quote with **NATHAN LANE AGENCY** be and is hereby approved; and

IT IS FURTHER RESOLVED that the Executive Director be and is hereby authorized to execute a contract for Directors and Officers (Public Officials) Liability Insurance, in accordance with the quote received and the bid tabulation attached hereto for the contract amount of **\$11,113.29**, subject to Counsel review and verification.

BE IT FURTHER RESOLVED that a brief notice stating the nature, duration, service and amount of the contract and that this resolution and the contract are on file and available for public inspection in the office of the Executive Director and shall be published once in the Gloucester County Times pursuant to the requirements of the local Public Contracts Law.

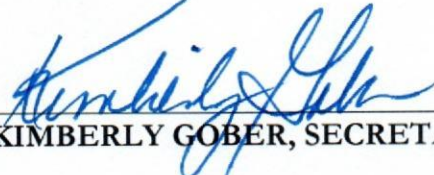
ADOPTED at a Regular Meeting of the Housing Authority of Gloucester County, held on the 19TH of June, 2019.

HOUSING AUTHORITY OF GLOUCESTER COUNTY

BY: 

WILLIAM W. BAIN, JR., CHAIRMAN

ATTEST:



KIMBERLY GOBER, SECRETARY

DATED: JUNE 19, 2019



Quote Tabulation Sheet
FOR DO INSURANCE FOR HAGC
June 12, 2019 @ 10AM

Housing Authority
of Gloucester County
Attended by:

Company	Base Quote	No.	Optional Insurance	Comments
NATHAN LANE AGENCY 545 GOFFLE ROAD WYCOFF NJ 07481	\$11,113.29 \$13,461.29 \$15,574.89	1 2 3	\$2 nu \$3 nu \$4 nu	rlane@nathanlaneagency.com
MARTIN AGENCY 500 JESSUP ROAD WEST DEPTFORD NJ 08066	Did not quote	1		debbie.middleton@sprmartinco.com
HARDENBERGH INSURANCE PO BOX 1000 VOORHEES, NJ 08043		1		heleng@hig.net
THE BARCLAY GROUP 202 BROAD STREET RIVERTON, NJ 08077		1		dwise@barclayinsurance.com
HAI INSURANCE GROUP PO BOX 189 189 COMMERCE COURT CHESHIRE, CT. 06410	Did not quote	1		msylvester@housingcenter.com gshpak@housingcenter.com
FAIRVIEW INSURANCE AGENCY, INC 1930 E. MARLTON PIKE SUITE 16 CHERRY HILL, NJ 08003	Did not quote			cgraham@fairviewinsurance.com
LEWIS CHESTER ASSOCIATES 19 SUMMIT AVENUE SUMMIT, NJ 07901	Did not quote			Istadler@lewischester.com loconnor@lewischester.com
WIDERMAN AND CO 70 TANNER STREET HADDONFIELD NJ 08033	Did not quote			cdumbleton@widerman.com

RESOLUTION # 19 - 58

**RESOLUTION ACCEPTING OFFER TO PURCHASE TWELVE (12) EHO
PROPERTIES**

WHEREAS, the Housing Authority of Gloucester County (“HAGC”) is the owner of the following real properties (“Properties”):

1. 1470 Crown Point Road, commonly known as Block 152 Lot 7 on the official tax map of the Township of West Deptford;
2. 1417 Spiegle Avenue, commonly known as Block 147, Lot 7.04 on the official tax map of the Township of West Deptford;
3. 201 W. Red Bank Avenue, commonly known as Block 130.03, Lot 52 on the official tax map of the Township of West Deptford;
4. 505 W. Red Bank Avenue, commonly known as Block 130.01, Lot 6 on the official tax map of the Township of West Deptford;
5. 81 Church Street, commonly known as Block 339, Lot 4 on the official tax map of the Township of West Deptford;
6. 309 Woodbury Terrace, commonly known as Block 300, Lot 7 on the official tax map of the Township of West Deptford;
7. 1353 Georgia Avenue, commonly known as Block 135, Lot 5 on the official tax map of the Township of West Deptford;
8. 414 Red Bank Avenue, commonly known as Block 198, Lot 15 on the official tax map of the Township of West Deptford;
9. 213 Mansion Avenue, commonly known as Block 300, Lot 4 on the official tax map of the Township of West Deptford;
10. 34 G Street, commonly known as Block 130.01, Lot 12 on the official tax map of the Township of West Deptford;
11. 1119 Garrett Avenue, commonly known as Block 179.04, Lot 7 on the official tax map of the Township of West Deptford;
12. 1128 Ford Avenue, commonly known as Block 132.04, Lot 11 on the official tax map of the Township of West Deptford; and

WHEREAS, HAGC is desirous of selling the Properties, and

WHEREAS, HAGC solicited the services of a NJ licensed realtor to list the Properties for sale; and

WHEREAS, HAGC has received an offer to purchase the Properties from Aaron Korb and Devora Korb, whose address is 19 Teaberry Court, Lakewood, NJ, for the total amount of \$695,000.00; and

WHEREAS, the offer is an all cash offer with closing to occur within thirty (30) days of the full execution of agreements of sale; and

WHEREAS, the prospective buyers have agreed to acquire the Properties subject to the existing residential tenancies; and

WHEREAS, HAGC's realtor recommends that HAGC accept said offer; and

WHEREAS, the Board of Commissioners has determined that it is in HAGC's best interest to accept the offer and to enter into agreements of sale for the Properties for the amount and terms set forth above.

NOW THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Housing Authority of Gloucester County that the Executive Director is hereby authorized to accept the offer to purchase and to execute agreements of sale for the Properties for the total amount set forth herein subject to the review of said agreements of sale by the HAGC Solicitor.


ADOPTED at a regular Meeting of the Board of Commissioners of the Housing Authority of Gloucester County, held on the 19th day of June 2019.

HOUSING AUTHORITY OF GLOUCESTER COUNTY

BY: 

WILLIAM W. BAIN, JR., CHAIRMAN

ATTEST:


KIMBERLY GOBER, SECRETARY

DATED: June 19 2019

RESOLUTION #19-59

**RESOLUTION REJECTING ALL PROPOSALS FOR
RFP 19-010 PARTICIPATION IN THE S8 PROJECT BASED
VOUCHER PROGRAM**

WHEREAS, in accordance with the Local Public Contracts Law, the Housing Authority of Gloucester County has solicited proposals for participation in the Section 8 Project Based Voucher (PBV) Program; and

WHEREAS, N.J.S.A. 40A:11-23 requires the proposals to be sealed and such proposals are only unsealed at the time and place that the contracting unit publicly receives and announces bids; and

WHEREAS, N.J.S.A. 40A:11-23 also requires that no proposal shall be received after the time designated in the advertisement; and

WHEREAS, the Housing Authority of Gloucester County has received four (4) proposals in response to the RFP; and

WHEREAS, two (2) of the proposals were unsealed and two (2) of the proposals were received after the time designated in the advertisement, thus rendering all proposals improper and non-responsive to the RFP;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Housing Authority of Gloucester County that all proposals received for participation in the Section 8 Project Based Voucher (PBV) Program be rejected in accordance with the Local Public Contracts Law; and

BE IT FURTHER RESOLVED that a brief notice stating the nature of the rejection and this resolution are on file and available for public inspection in the office of the Executive Director and shall be published once in the South Jersey Times pursuant to the requirements of the Local Public Contracts Law.

ADOPTED at a Regular Meeting of the Housing Authority of Gloucester County, held on the 19TH of June, 2019.

HOUSING AUTHORITY OF GLOUCESTER COUNTY

BY: _____

WILLIAM W. BAIN, JR., CHAIRMAN

ATTEST:

KIMBERLY GOBER, SECRETARY

DATED: JUNE 19, 2019

TABLED

RESOLUTION #19-60

RESOLUTION AUTHORIZING
EXECUTIVE SESSION
IN ORDER TO DISCUSS MATTERS FALLING UNDER EXEPTIONS
TO THE OPEN PUBLIC MEETINGS ACT

WHEREAS, While the Sen. Byron M. Baer Open Public Meetings Act (OPRA, NJSA 10:4-6et seq.) requires all meetings of the Housing Authority of Gloucester County to be held in public, NJSA 10:4-12(b) sets forth nine (9) types of matters that may lawfully be discussed in “Executive Session”, i.e. without the public being permitted to attend and:

WHEREAS, the Housing Authority of Gloucester County has determined that _____ issues are permitted by NJSA 10:4-12 (b) to be discussed without the public in attendance shall be discussed during an Executive Session to be held on June 19, 2019 at 4:30 P.M. and;

WHEREAS, the nine (9) exceptions to public meetings set forth in NJSA 10:4-12(b) are listed below with the number of issues and any additional information shall be written:

- 1) **“Any matter which, by express provision of Federal law, State stature of rule of court shall be rendered confidential or excluded from public discussion”** the legal citation to the provision at issue is _____ and the nature of the matter described as specifically as possible without undermining the need for confidentiality is _____

- 2) **“Any matter in which the release of information would impair a right to receive funds from the federal government.”** The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____

- 3) **“Any material the disclosure of which constitutes an unwarranted invasion of privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, healthy, custodial, child protections, rehabilitation, legal defenses, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual’s personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.”** The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____

4) **“Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body.”** The collective bargaining contract(s) discussed are between the Board and _____

5) **“Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed.”**The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____

6) **“Any tactics and techniques utilized in protecting the safety and property of the public provide that their disclosure could impair such protection. Any investigations of violations or possible violations of the law.”** The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____

7) **“Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matter falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.”** The parties to and docket number of each item of litigation and/or the parties to each contract discussed are _____

and the nature of the discussion, described as specifically as possible without undermining the need for confidentiality is _____

8) **“Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining in of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.”**

Subject to the balancing of the public’s interest and the employee’s privacy rights under South Jersey Publishing Co. vs New Jersey Expressway Authority, 124 NJ 478, the employee(s) and nature of the discussion, described as specifically as possible without undermining the need for confidentiality are _____

- 9) “ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is_____
- _____
- _____

WHEREAS, the length of the Executive Session is estimated to be _____ minutes after which the public meeting of the Housing Authority of Gloucester County shall (circle one) reconvene and immediately adjourn or reconvene and proceed with business.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the Housing Authority of Gloucester County will go into Executive Session for only the above stated reasons;

BE IT FURTHER RESOLVED that the Secretary, at the present public meeting, shall read aloud enough of this resolution so that members of the public in attendance can understand, as precisely as possible, the nature of the matters that will privately discussed.

BE IT FURTHER RESOLVED that the Secretary, on the next business day following this , shall furnish a copy of this resolution to any member of the public who requests one at the fees allowed by NJSA 47:1A-1 et seq.

I HEREBY CERTIFY THAT THIS IS A TRUE COPY OF THE RESOLUTION APPROVED BY THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF GLOUCESTER COUNTY AT ITS PUBLIC MEETING HELD ON JUNE 19, 2019

ADOPTED at the Regular Meeting of the Board of Commissioners held on the 19th DAY OF JUNE, 2019.

THE HOUSING AUTHORITY OF GLOUCESTER COUNTY

BY:

WILLIAM W BAIN, JR. , CHAIRMAN

ATTEST:

KIMBERLY GOBER, SECRETARY

DATED: JUNE 19, 2019