

RESOLUTION # 17-01

**RESOLUTION AUTHORIZING THE HAGC TO COMPILE, PREPARE, & SUBMIT
INFORMATION IN ACCORDANCE WITH SECTION 8 MANAGEMENT
ASSESSMENT PROGRAM (SEMAP) FY 2016**

**THE HOUSING AUTHORITY OF GLOUCESTER COUNTY
SECTION 8 HOUSING CHOICE VOUCHER PROGRAM**

WHEREAS, the U.S. Dept. of Housing & Urban Development has formally mandated an annual Section 8 Management and Assessment Program (SEMAP) for each Housing Authority, administering a Section 8 Housing Choice Voucher Program, in the United States and the criteria for measuring Section 8 performance has been established by HUD UNDER 24 CFR Part 985; and

WHEREAS, the Section 8 Management Assessment Program (SEMAP) is the primary evaluation tool the U.S. Department of Housing and Urban Development (HUD) uses to evaluate performance by each local Housing Authority administering a Section 8 Housing Choice Voucher Program; and

WHEREAS, SEMAP is an annual reporting requirement, due 60 days after the end of the fiscal year; and

WHEREAS, the Housing Authority of Gloucester County has to conduct an assessment of the Section 8 Housing Program at the HAGC consistent with the performance criteria set forth in the aforementioned rules; and

NOW, THEREFORE, BE IT RESOLVED, the Board of Commissioners of the Housing Authority of Gloucester County authorizes the Executive Director and/or her designee to take all necessary actions to compile, and prepare accurate and complete information in the preparation and electronic submission of the 2016 SEMAP report; and

IT IS FURTHER RESOLVED that the Executive Director has authority to make technical correction to the SEMAP Report as the situation may require and file with the Board of Commissioners and electronically submit to the Dept. of HUD updated copies of the SEMAP Report as they are prepared.

This Resolution is effective immediately.

ADOPTED at a Regular Meeting of the Housing Authority of Gloucester County, held on the 25TH OF JANUARY, 2017

THE HOUSING AUTHORITY OF GLOUCESTER COUNTY

BY: 

WILLIAM W. BAIN, JR., CHAIRMAN

ATTEST:


KIMBERLY GOBER, SECRETARY

DATED: JANUARY 25TH, 2017

RESOLUTION # 17-02

**RESOLUTION AUTHORIZING THE HAGC TO COMPILE, PREPARE, & SUBMIT
INFORMATION IN ACCORDANCE WITH SECTION 8 MANAGEMENT
ASSESSMENT PROGRAM (SEMAP) FY 2016**

**THE HOUSING AUTHORITY OF THE BOROUGH OF GLASSBORO
SECTION 8 HOUSING CHOICE VOUCHER PROGRAM**

WHEREAS, the U.S. Dept. of Housing & Urban Development has formally mandated an annual Section 8 Management and Assessment Program (SEMAP) for each Housing Authority administering a Section 8 Housing Choice Voucher Program in the United States and the criteria for measuring Section 8 performance has been established by HUD UNDER 24 CFR Part 985; and

WHEREAS, the Housing Authority of Gloucester County has been contracted to administer Glassboro Housing Choice Voucher Program ("HCV Program") which include but not limited to, waiting list administration, initial tenant eligibility and rent determinations, annual and interim reexaminations, inspections, books of account, budgeting and financial reporting, and Housing and Urban Development (HUD) reporting and auditing, and such other activities as may be necessary and proper for HAGC to administer the HCV Program;

WHEREAS, the Housing Authority of Gloucester County will conduct an assessment of the Housing Authority of the Borough of Glassboro Housing Choice Vouchers administered consistent with the performance criteria set forth in the aforementioned rules; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Housing Authority of Gloucester County authorizes the Executive Director and/or her designee to take all necessary action to compile, prepare accurate and complete information in the preparation of the 2016 SEMAP report for the Housing Authority of the Borough of Glassboro; and

IT IS FURTHER RESOLVED that the Executive Director has authority to make technical correction to the SEMAP Report as the situation may require and file with the Board of Commissioners and electronically submit to the Dept. of HUD updated copies of the SEMAP Report as they are prepared.

This Resolution is effective immediately

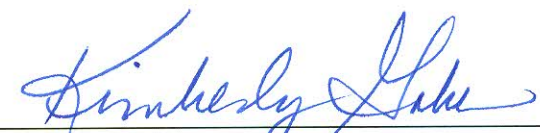
ADOPTED at a Regular Meeting of the Housing Authority of Gloucester County, held on the 25TH OF JANUARY, 2017.

HOUSING AUTHORITY OF GLOUCESTER COUNTY

BY:


WILLIAM W. BAIN, JR., CHAIRMAN

ATTEST:


KIMBERLY GOBER, SECRETARY

DATED: JANUARY 25TH, 2017

RESOLUTION # 17-03

RESOLUTION AUTHORIZING **REJECTING OF BID FOR**

****FIRE AND EXTENDED COVERAGE INSURANCE FOR****

- **DEPTFORD PARK APARTMENTS**
- **CARINO PARK APARTMENTS**
- **PROJECT 204-1, SINGLE FAMILY DWELLING UNITS**
MARCH 1, 2017- MARCH 1, 2018

WHEREAS, the Housing Authority of Gloucester County has need for Fire and Extended Coverage Insurance; and

WHEREAS, the Housing Authority of Gloucester County has solicited bids for Fire and Extended Coverage Insurance through public advertisement; and

WHEREAS, the Housing Authority of Gloucester County has received and reviewed the bids received; and

WHEREAS, the lowest responsive bidder for such services is not in compliance with the Housing Authority rules; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Housing Authority of Gloucester County that the contract bid received, be and is hereby rejected and rebid in accordance with the requirements of the local Public Contracts Law; and

BE IT FURTHER RESOLVED that a brief notice stating the nature, and that this resolution are on file and available for public inspection in the office of the Executive Director and shall be published once in the Gloucester County Times pursuant to the requirements of the local Public Contracts Law.


ADOPTED at a Regular Meeting of the Housing Authority of Gloucester County, held on the 25TH day of JANUARY, 2017.

HOUSING AUTHORITY OF GLOUCESTER COUNTY

BY:


WILLIAM W BAIN, JR., CHAIRMAN

ATTEST:


KIMBERLY GOBER, SECRETARY

DATED: JANUARY 25TH, 2017

[illegible]

RESOLUTION # 17-04

RESOLUTION AUTHORIZING EXECUTION OF CONTRACT FOR
ROOF REPLACEMENT OF 4 SCATTERED SITE HOUSES

TORTORICE CONTRACTORS, INC.

WHEREAS, the Housing Authority of Gloucester County has need for Replacement Roofs at 4 dwellings owned and managed by the HAGC; and

WHEREAS, the Housing Authority of Gloucester County has solicited bids for Roof Replacement through public advertisement; and

WHEREAS, the Housing Authority of Gloucester County reviewed the bids received; and

WHEREAS, the lowest responsible bid for such services is with, **TORTORICE CONTRACTORS, INC.** at a premium of **\$25,380.00** and is proper and responsive to the specifications;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Housing Authority of Gloucester County that the contract with **TORTORICE CONTRACTORS, INC.** be and is hereby approved; and

IT IS FURTHER RESOLVED that the Executive Director be and is hereby authorized to execute a contract for the Roof Replacement, in accordance with the bid received and the bid tabulation attached hereto for the contract amount of **\$25,380.00**, subject to receipt of required documentation and check of references

ADOPTED at the Regular Meeting of the Housing Authority of Gloucester County, held on the 25th day OF JANUARY, 2017.

HOUSING AUTHORITY OF GLOUCESTER COUNTY

BY: _____

WILLIAM W. BAIN, JR., CHAIRMAN

ATTEST:

KIMBERLY GOBER, SECRETARY

DATED: JANUARY 25TH, 2017

RESOLUTION # 17-05

RESOLUTION AUTHORIZING EXECUTION OF CONTRACT FOR
BATHROOM MODERNIZATION AT CARINO PARK APARTMENTS

MD REMODELING

WHEREAS, the Housing Authority of Gloucester County has need for Bathroom Modernization at Carino Park Apartments located at 100 Chestnut Street, Williamstown, NJ 08094 ; and

WHEREAS, the Housing Authority of Gloucester County has solicited bids for Bathroom Modernization at Carino Park Apartments through public advertisement; and

WHEREAS, the Housing Authority of Gloucester County reviewed the bids received; and

WHEREAS, the lowest responsible bid for such services is with **MD REMODELING** at a premium of **\$104,000** and is proper and responsive to the specifications provided.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Housing Authority of Gloucester County that the contract with **MD REMODELING.** be and is hereby approved; and

IT IS FURTHER RESOLVED that the Executive Director be and is hereby authorized to execute a contract for the Bathroom Modernization, in accordance with the bid received and the bid tabulation attached hereto for the contract amount of **\$104,000**, subject to receipt of required documentation and check of references

ADOPTED at the Regular Meeting of the Housing Authority of Gloucester County, held on the 25th day OF JANUARY, 2017.

HOUSING AUTHORITY OF GLOUCESTER COUNTY

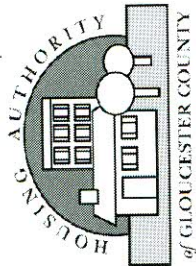
BY:


WILLIAM W. BAIN, JR., CHAIRMAN

ATTEST:


KIMBERLY GOBER, SECRETARY

DATED: JANUARY 25TH, 2017



Bid Tabulation Sheet

Bathroom Modernization @ 50 Apts

IFB 16-022

January 10, 2017 @ 2pm

Attended by:
Ron Bernardini
Nelly Rojas
Ed Malinak

Company	Base Bid	No.	Alternate Deducts	Comments
Dutchman Contracting 12 Riverview Ave. Denver PA 17517	113,900.00	1 2 3	16,700.00 7,800.00 6,412.00	
All-State Services LLC 4326 Main Street Philadelphia PA 19127	57,750.00	1 2 3	10,405.00 12,347.00 15,000.00	no public works certificate
LJ Paoletta Construction 278 Bridgewater Rd Brookhaven PA 19015	93,500.00	1 2 3	14,000.00 4,100.00 3,800.00	no financials
MD Remodeling 1531 Victory Ave Williamstown NJ 08094	104,000.00	1 2 3	8,500.00 7,500.00 12,000.00	
Gassis Bros. Construction 503 Harbor Rd Suite B Atlantic City, NJ 08401	123,000.00	1 2 3	250.00 2,250.00 4,175.00	
Pelka Construction Co. LLC 617 Herman Rd Jackson NJ 08527	249,450.00	1 2 3	30,000.00 8,000.00 8,000.00	
WJ Gross Inc 495 Center Street Sewell, NJ 08080	124,900.00	1 2 3	12,630.00 9,985.00 6,950.00	

Company	Base Bid	No.	Alternate Deducts	Comments
Peter Pirozzi 64 Sand Bridge Rd Pittsgrove, NJ 08318	259,900.00	1	15,000.00	
		2	6,250.00	
		3	8,750.00	
Axios, Inc PO Box 530 Northfield, NJ 08225	134,750.00	1	9,000.00	
		2	7,500.00	
		3	7,000.00	
		1		
		2		
		3		
		1		
		2		
		3		
		1		
		2		
		3		
		1		
		2		
		3		

RESOLUTION # 17-06

RESOLUTION ESTABLISHING REVISED PERSONNEL POSITIONS THE HOUSING AUTHORITY OF GLOUCESTER COUNTY

FY 2017

WHEREAS, the Housing Authority of Gloucester County has a need for a temporary, provisional and permanent personnel staff for the maintenance and operation of its programs and facilities.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Housing Authority of Gloucester County that the following job titles/classifications shall be made temporary, provisional and permanent job classifications, unless otherwise repealed or revoked by subsequent resolution of this Authority and shall supersede, repeal and revoke previous resolutions establishing permanent job classifications:

JOB NO.	HAGC TITLE	2016 SALARY RANGE Based on 40 Hours	2017 SALARY RANGE Based on 40 Hours	2018 SALARY RANGE Based on 40 Hours	Position	Current Position	Hours
1	Executive Director	\$ 41.77 - 73.08 \$ 86,882 - 152,006	\$ 42.61 - 74.54 \$ 88,629 - 155,043	\$ 43.46 - 76.03 \$ 90,397- 158,142	1	1	40
69	Deputy Executive Director	\$ 40.62 - 52.02 \$ 84,490 - 108,202	\$ 41.43 - 53.06 \$ 86,174 - 110,365	\$ 42.26 - 54.12 \$ 87,900 - 112,570	1	0	30-40
2	Assistant to Executive Director	\$ 30.05 - 42.97 \$ 62,504 - 89,378	\$ 30.65- 43.83 \$ 63,752 - 91,166	\$ 31.26 - 44.71 \$ 65,021- 92,997	1	1	20-40
3	Tenant Processing Center Manager	\$ 32.05 - 36.22 \$ 66,664 - 75,338	\$ 32.69 - 36.94 \$ 67,995 - 76,835	\$ 33.34 - 37.68 \$ 69,347 - 78,374	1	0	40
52	Affordable Housing Operations Director	\$ 37.30 - 44.63 \$ 77,584 - 92,830	\$ 38.05 - 45.52 \$ 79,144 - 94,682	\$ 38.81 - 46.43 \$ 80,724 - 96,575	1	1	40
4	Property Manager	\$ 31.28 - 36.22 \$ 65,062 - \$ 75,338	\$ 31.91- 36.94 \$ 66,373 - 76,835	\$ 32.55 - 37.68 \$ 67,704 - 78,374	1	0	40
5	Occupancy Specialist Manager	\$ 22.01 - 37.16 \$ 45,781 - 77,293	\$ 22.45 - 37.90 \$ 46,696 - 78,832	\$ 22.90 - 38.66 \$ 47,632 - 80,413	1	1	40
6	Finance Director	\$ 45.09 - \$ 52.61 \$ 93,787 - 109,429	\$ 37.00 - 53.66 \$ 76,960 - 111,613	\$ 37.74 - 54.73 \$ 78,499 - 113,838	1	1	40
7	MIS Director	\$ 26.72 - 37.16 \$ 55,578 - 77,293	\$ 27.17 - 41.00 \$ 56,514 - 85,280	\$ 27.71 - 41.82 \$ 57,637 - 85,986	1	1	40
9	Administrative Assistant Administration	\$ 22.00 - 27.92 \$ 45,760 - 58,074	\$ 22.44- 28.48 \$ 46,675 - 59,238	\$ 22.89- 29.05 \$ 47,611 - 60,424	1	1	40
10	Human Resources Administrator	\$ 28.52 - 33.66 \$ 59,322 - 70,013	\$ 29.09 - 34.33 \$ 60,507 - 71,406	\$ 29.67 - 35.02 \$ 61,714 - 72,842	1	1	37.5-40
11	Family Self-Sufficiency Coordinator	\$ 24.39 - 39.09 \$ 50,731 - 81,307	\$ 24.88 - 39.87 \$ 51,750 - 82,930	\$ 25.38 - 40.67 \$ 52,790 - 84,594	1	1	37.5-40
12	Compliance Officer	\$ 28.93 - 36.49 \$ 60,174 - 75,899	\$ 29.51 - 37.22 \$ 61,381- 77,417	\$ 30.10 - 37.96 \$ 62,608 - 78,957	1	0	20-40
13	Data Entry Machine Operator (Clerk Typist)	\$ 15.58 - 20.23 \$ 32,406 - 42,078	\$ 15.89 - 20.63 \$ 33,051 - 42,910	\$ 16.21 - 21.04 \$ 33,717 - 43,763	1	1	40
14	Purchase Technician (with Bookkeeping)	\$ 15.51 - 22.85 \$ 32,261 - 47,528	\$ 15.82 - 23.71 \$ 32,906 - 49,317	\$ 16.14 - 24.18 \$ 33,571 - 50,294	1	1	40
15	Accounting Technician (with Bookkeeping)	\$ 15.51 - 22.85 \$ 32,261 - 47,528	\$ 15.82 - 23.31 \$ 32,906 - 48,485	\$ 16.14 - 23.78 \$ 33,571 - 49,462	1	0	40
16	Account Clerk Typing	\$ 15.51 - 17.47	\$ 15.82 - 19.49	\$ 16.14 - 19.88	2	2	40

	(Receivables/Payables)	\$ 32,261 - 36,338	\$ 32,906 - 40,539	\$ 33,571 - 41,350			
17	Supervising Senior Tenant Interviewer/Investigator	\$ 23.81 - 27.71 \$ 49,525 - 57,637	\$ 24.29 - 28.26 \$ 50,523 - 58,780	\$ 24.78 - 28.83 \$ 51,542 - 59,966	2	2	40
18	Tenant Interviewer/Investigator Special Population	\$ 17.22 - 19.97 \$ 35,818 - 41,538	\$ 17.56 - 20.37 \$ 36,525 - 42,370	\$ 17.91 - 20.78 \$ 37,253 - 43,222	1	0	40
19A	Tenant Interviewer/Investigator – Level 1	\$ 15.51 - 19.97 \$ 32,261 - 41,538	\$ 15.82 - 20.37 \$ 32,906 - 42,370	\$ 16.14 - 20.78 \$ 33,571 - 43,222	3	1	40
19B	Tenant Interviewer/Investigator – Level 2	\$ 17.22 - 19.97 \$ 35,818 - 41,538	\$ 17.56 - 20.37 \$ 36,525 - 42,370	\$ 17.91 - 20.78 \$ 37,253 - 43,222	5	0	40
19C	Tenant Interviewer/Investigator – Level 3	\$ 18.93 - 20.01 \$ 39,374 - 41,621	\$ 19.31 - 24.49 \$ 40,165 - 50,939	\$ 19.70 - 24.99 \$ 40,976 - 51,979	6	6	40
20	Tenant Interviewer/Investigator Trainee	\$ 14.83 - 15.25 \$ 30,846 - 31,720	\$ 15.13 - 15.56 \$ 31,470 - 32,365	\$ 15.43 - 15.87 \$ 32,094 - 33,010	2	2	40
21	Housing Inspector	\$ 15.24 - 17.42 \$ 31,699 - 36,234	\$ 15.54 - 17.77 \$ 32,323 - 36,962	\$ 15.85 - 18.13 \$ 32,968 - 37,710	2	1	40
22	Receptionist/Clerk Typist Tenant Processing Center	\$ 13.11 - 17.16 \$ 27,269 - 35,693	\$ 13.37 - 17.50 \$ 27,810 - 36,400	\$ 13.64 - 17.85 \$ 28,371 - 37,128	2	1	40
23	Clerk Typist	\$ 13.86 - \$ 17.42 \$ 28,829 - 36,234	\$ 14.14 - 17.77 \$ 29,411 - 36,962	\$ 14.42 - 18.13 \$ 29,994 - 37,710	2	0	40
24	Payments & Inspections Coordinator	\$ 13.96 - \$ 17.42 \$ 29,037 - 36,234	\$ 14.24 - 17.77 \$ 29,619 - 36,962	\$ 14.52 - 18.13 \$ 30,202 - 37,710	1	1	40
25	Clerk	\$ 12.82 - 17.42 \$ 26,666 - 36,234	\$ 13.08 - 17.77 \$ 27,206 - \$ 36,962	\$ 13.34 - 18.13 \$ 27,747 - 37,710	1	0	40
26	Student Clerk	\$12.82	\$ 13.08 - 17.77	\$ 13.34 - 18.13	1	0	20-40
27	Resident Superintendent Senior Maintenance Repairer	\$ 20.25 - 23.18 \$ 42,120 - 48,214	\$ 20.66 - 23.64 \$ 42,973 - 49,171	\$ 21.07 - 24.11 \$ 43,826 - 50,149	2	2	40
28	Resident Superintendent Maintenance Repairer	\$ 19.51 - 22.23 \$ 40,581 - 46,238	\$ 19.90 - 22.67 \$ 41,392 - 47,154	\$ 20.30 - 23.12 \$ 42,224 - 48,090	2	2	40
29	Senior Maintenance Repairer	\$ 23.09 - 25.22 \$ 48,027 - \$ 52,458	\$ 23.55 - 25.72 \$ 48,984 - 53,498	\$ 24.02 - 26.23 \$ 49,964 - 54,568	2	1	40
30	Maintenance Repairer	\$ 16.84 - 19.65 \$ 35,027 - 40,872	\$ 17.18 - 20.04 \$ 35,734 - 41,683	\$ 17.52 - 20.44 \$ 36,442 - 42,515	2	2	40
31	Building Maintenance Worker Full Time	\$ 13.25 - 16.08 \$ 27,560 - 33,446	\$ 13.52 - 16.40 \$ 28,122 - 34,112	\$ 13.79 - 16.73 \$ 28,683 - 34,798	7	5	40
32	Building Maintenance Worker Seasonal (P.T./F.T.)	\$ 13.25 - 16.08 \$ 27,560 - 33,446	\$ 13.52 - 16.40 \$ 28,122 - 34,112	\$ 13.79 - 16.73 \$ 28,683 - 34,798	3	0	20-40
33	Security Guard, Full Time (Unarmed)	\$ 12.19 - 16.08 \$ 25,355 - 33,446	\$ 12.43 - 16.40 \$ 25,854 - 34,112	\$ 12.68 - 16.73 \$ 26,374 - 34,798	4	3	32-40
34	Security Guard, Part Time (Unarmed)	\$ 12.19 - 16.08 \$ 25,355 - 33,446	\$ 12.43 - 16.40 \$ 12,927 - 17,056	\$ 12.68 - 16.73 \$ 13,187 - 17,399	1	1	16-20
35	Congregate Services	\$ 23.81 - 27.71	\$ 24.29 - 38.26	\$ 24.78 - 39.03	1	1	40

	Coordinator	\$ 49,525 - 57,637	\$ 50,523 - 79,581	\$ 51,542 - 81,182			
37	Cook (Congregate)	\$ 14.21 - 18.87 \$ 29,557 - 39,250	\$ 14.49- 19.25 \$ 30,139 - 40,040	\$ 14.78 - 19.64 \$ 30,742 - 40,851	1	1	20-40
38	Aide Congregate I Housekeeping/Pers onal Services	\$ 12.76 - 16.08 \$ 26,541 - 33,446	\$ 13.02- 16.40 \$ 27,082 - 34,112	\$ 13.28 - 16.73 \$ 27,622 - 34,798	7	6	20-40
39	Aide (Congregate Crafts) Part Time	\$ 12.76 - 16.08 \$ 26,541 - 33,446	\$ 13.02 - 16.40 \$ 20,311- 25,584	\$ 13.28 - 16.73 \$ 20,717 - 26,099	1	1	25-30
40	Painter (Maintenance)	\$ 15.23 - 16.73 \$ 31,678 - 34,798	\$ 15.53 - 17.06 \$ 32,302 - 35,485	\$ 15.84 - 17.40 \$ 32,948 - 36,192	1	1	40
41	Clerk, AHO/Property Management Aide	\$ 15.36 - 18.12 \$ 31,949 - 37,690	\$ 15.67 - 18.48 \$ 32,594 - 38,438	\$ 15.98 - 18.85 \$ 33,238 - 39,208	1	1	40
42	Tenant Interviewer/ Investigator Aide	\$ 13.96 - 17.85 \$ 29,037 - 37,128	\$ 14.24 - 18.21 \$ 29,619 - 37,877	\$ 14.52 - 18.57 \$ 30,202 - 38,626	1	0	40
43	Administrative Aide	\$ 15.73 - 17.85 \$ 32,718 - 37,128	\$ 16.04 - 18.21 \$ 33,363 - 37,877	\$ 16.36 - 18.57 \$ 34,029 - 38,626	1	1	40
44	Accountant	\$ 22.14 - 32.65 \$ 46,051 - 67,912	\$ 22.58 - 33.30 \$ 46,966 - 69,264	\$ 23.03 - 33.97 - \$ 47,902 - 70,658	1	1	20-40
45	Rental Integrity Specialist	\$ 15.51 - 17.58 \$ 32,261 - 36,566	\$ 15.82 - 17.93 \$ 32,906 - 37,294	\$ 16.14 - 18.29 \$ 33,571 - 38,043	1	0	40
46	Cook, Senior	\$ 16.88 - 19.14 \$ 35,110 - 39,811	\$ 17.22 - 19.52 \$ 35,818 - 40,602	\$ 17.56 - 19.91 \$ 36,525 - 41,413	1	0	40
49	Supervisory Maintenance Repairer Scattered Sites	\$ 24.06 - 27.86 \$ 50,045 - 57,949	\$ 24.54 - 28.42 \$ 51,043 - 59,114	\$ 25.03 - 28.99 \$ 52,062 - 60,299	1	0	40
50	Maintenance Repairer Trainee	\$ 15.18 - 20.48 \$ 31,574 - 42,598	\$ 15.48 - 20.89 \$ 32,198 - 43,451	\$ 15.79 - 21.31 \$ 32,843 - 44,324	2	1	40
54	Modernization Coordinator	\$ 30.85 - 36.87 \$ 64,168 - 76,690	\$ 31.47 - 37.61 \$ 65,458 - 78,229	\$ 32.10 - 38.36 \$ 66,768 - 79,789	1	1	20-40
55	Resident Relations Coordinator/Emerg ency Mgmt. Coordinator	\$ 18.43 - 20.65 \$ 38,334 - 42,952	\$ 18.80 - 23.00 \$ 39,104 - 47,840	\$ 19.18 - 23.46 \$ 39,894 - 48,797	1	1	40
57	Senior Inspector	\$ 19.22 - 43.59 \$ 39,978 - 90,667	\$ 19.60 - 44.46 \$ 40,768 - 92,477	\$ 19.99 - 45.35 \$ 41,579 - 94,328	1	0	40
58	Leasing Specialist	\$ 14.24 - 18.91 \$ 29,619 - 39,333	\$ 14.52 - 19.29 \$ 30,202 - 40,123	\$ 14.81 - 19.68 \$ 30,805 - 40,934	1	0	40
59	Homeownership Coordinator	\$ 12.10 - 37.58 \$ 25,168 - 78,166	\$ 12.34- 38.33 \$ 25,667 - 79,726	\$ 12.59 - 39.10 \$ 26,187 - 81,328	1	0	20-40
60	Lead Building Maintenance Worker	\$ 14.36 - 17.70 \$ 29,869 - 36,816	\$ 14.65 - 18.05 \$ 30,472 - 37,544	\$ 14.94 - 18.41 \$ 31,075 - 38,293	1	1	40
62	Hearing Officer	\$ 15,000 - 15,300 Salaried	\$ 15,300 - 15,600	\$ 15,600 - 15,900	1	1	8-20
65	Site Manager Glassboro	\$ 25.00 - 36.22 \$ 52,000 - 75,338	\$ 25.50 - 36.94 \$ 53,040 - 76,835	\$ 26.01 - 37.68 \$ 54,101 - \$ 78,374	1	1	40
66	Facilities Manager Glassboro & Gloucester	\$ 25.00 - 36.22 \$ 52,000 - 75,338	\$ 25.50 - 36.94 \$ 53,040 - 76,835	\$ 26.01 - 37.68 \$ 54,101 - \$ 78,374	1	0	40
67	Senior Housing Specialist	\$ 25.00 - 36.22 \$ 52,000 - 75,338	\$ 25.50 - 36.94 \$ 53,040 - 76,835	\$ 26.01 - 37.68 \$ 54,101 - \$ 78,374	1	1	40
68	Senior Security Guard	\$ 15.00 - 21.06 \$ 31,200 - 43,811	\$ 15.30 - 21.48 \$ 31,824 - 44,678	\$ 15.61 - 21.91 \$ 32,469 - 45,573	1	1	40
69	Transitional Finance Director		\$ 27.00 - 37.00 \$ 56,160 - 76,960	\$ 27.54 - 37.74 \$ 57,283 - 78,499	1 Temp. Position	0	40

Said job classifications shall be filled or vacant subject to the need and work load of the Authority as determined by the Executive Director whose reasonable discretion is subject to the supervision of the Authority. All *salaries and benefits* shall be determined in each case by ratification of the resolution of this Authority at the Executive Director's recommendation.

Specific *job descriptions* shall be subject to the reasonable discretion and supervision of the Executive Director which shall, in turn, be subject to the review of the Authority Chairman and the Authority.


AND BE IT FURTHER RESOLVED that the Executive Director is further authorized to employ additional employees on a temporary, part-time or as needed basis during periods of administrative overloads and temporary secretarial personnel, congregate aides and Security Guards as required. Subject to budget constraints, said temporary employees shall be compensated at published scheduled rates for personnel employed for hourly services without additional fringe benefits. Fringe benefits shall be available only to permanent, full-time personnel as defined in the Personnel Policy. In the alternative, the Executive Director may procure temporary staff from recognized temporary employment agencies; and

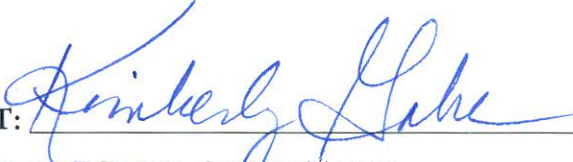
BE IT FURTHER RESOLVED that the Salary Ranges and Hours Schedule made a part hereof, and hereby are, approved for the year 2016 and subsequent period until revised.

AND BE IT FURTHER RESOLVED that the Executive Director shall be authorized to employ the above staff members, exclusive of himself/herself as a salaried official, in an overtime capacity consistent with rules and regulations set forth in the By-laws.

ADOPTED at a Regular Meeting of the Housing Authority of Gloucester County, held on the 27th of April, 2016.

**HOUSING AUTHORITY OF GLOUCESTER
COUNTY**

BY: 
WILLIAM W. BAIN JR., CHAIRMAN

ATTEST: 
KIMBERLY GOBER, SECRETARY

DATED: APRIL 27TH, 2016

RESOLUTION # 17-07

RESOLUTION HONORING

ROSE ANN HARTMANN

WHEREAS, ROSE ANN HARTMANN has been a dedicated full time loyal employee at the Housing Authority since June 6th, 2000 and

WHEREAS, the Housing Authority of Gloucester County recognizes the dedicated service performed by **ROSE ANN HARTMANN** during her 16 years of service as TENANT INTERVIEWER/INVESTIGATOR – LEVEL 3 for the Authority; and

NOW, THEREFORE, BE IT RESOLVED by the Housing Authority of Gloucester County that the contributions of **ROSE ANN HARTMANN** to the mission of the Housing Authority, providing safe, sanitary and affordable housing to the low income elderly, disabled and families of Gloucester County, be and hereby are acknowledged; and

IT IS FURTHER RESOLVED, that the Housing Authority of Gloucester County Commissioners and staff wishes to express its heartfelt thanks for the faithful service performed by **ROSE ANN HARTMANN**, in providing assistance to the employees and tenants of HAGC; and

IT IS FURTHER RESOLVED that the Housing Authority of Gloucester County wishes happiness and contentment to **ROSE ANN HARTMANN** in her future endeavors.

ADOPTED at a regular meeting of the Housing Authority of Gloucester County, held on the 25th day of January, 2017.

HOUSING AUTHORITY OF GLOUCESTER COUNTY

BY: 

WILLIAM W. BAIN, JR., CHAIRMAN

ATTEST



KIMBERLY GOBER, SECRETARY

DATE: January 25th, 2017

RESOLUTION # 17-08

RESOLUTION HONORING

GLADYS GIBBS

WHEREAS, GLADYS GIBBS has been a dedicated full time loyal employee at the Housing Authority since September 21st, 2008; and

WHEREAS, the Housing Authority of Gloucester County recognizes the dedicated service performed by **GLADYS GIBBS** during her 8 years of service as SECURITY GUARD for the Authority; and

NOW, THEREFORE, BE IT RESOLVED by the Housing Authority of Gloucester County that the contributions of **GLADYS GIBBS** to the mission of the Housing Authority, providing safe, sanitary and affordable housing to the low income elderly, disabled and families of Gloucester County, be and hereby are acknowledged; and

IT IS FURTHER RESOLVED, that the Housing Authority of Gloucester County Commissioners and staff wishes to express its heartfelt thanks for the faithful service performed by **GLADYS GIBBS**, in providing assistance to the employees and tenants of HAGC; and

IT IS FURTHER RESOLVED that the Housing Authority of Gloucester County wishes happiness and contentment to **GLADYS GIBBS** in her future endeavors.

ADOPTED at a regular meeting of the Housing Authority of Gloucester County, held on the 25th day of January, 2017.

HOUSING AUTHORITY OF GLOUCESTER COUNTY

BY: 

WILLIAM W. BAIN, JR., CHAIRMAN

ATTEST



KIMBERLY GOBER, SECRETARY

DATE: January 25th, 2017

RESOLUTION #17-09

RESOLUTION AUTHORIZING THE PURCHASE OF AN
OFF-SITE BACK UP DATA SYSTEM
FOR DISASTER RECOVERY

WHEREAS, the Housing Authority of Gloucester County (HAGC) and the Housing Authority of the Borough of Glassboro (GHA) find they are in dire need of an off-site back up recovery system for their data; and

WHEREAS, the off-site backups will occur daily and will be a copy of all backups performed each night at the Housing Authority of Gloucester County; and

WHEREAS, the Executive Director and staff of HAGC have researched and obtained four (4) informal quotes for the above referenced sales and purchases in accordance with the Local Public Contracting Law, N.N.S.A. 40A:11-1, et.seq., and

WHEREAS, a quote received from Iron Mountain has been deemed acceptable in the amount of \$4,536.00 for a year of service; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Housing Authority of Gloucester County that the contract with Iron Mountain be and is hereby approved; and

IT IS FURTHER RESOLVED that the **OFF-SITE BACKUP OF DATA SYSTEM** be part of the HAGC and GHA Disaster Recovery Plan.

ADOPTED at the Regular Meeting of the Housing Authority of Gloucester County, held on the 25th day OF JANUARY, 2017.

HOUSING AUTHORITY OF GLOUCESTER COUNTY

BY:

William W. Bain, Jr.
WILLIAM W. BAIN, JR., CHAIRMAN

ATTEST:

Kimberly Gober
KIMBERLY GOBER, SECRETARY

DATED: JANUARY 25TH, 2017

HOUSING AUTHORITY OF GLOUCESTER COUNTY

EVALUATION OF OFF SITE DATA BACKUP

	CRITERIA		Iron mountain	Acronis	Tenmast	Cordicate
1	Pricing	30%	29%	30%	20%	10%
2	Data Availability	15%	15%	15%	10%	10%
3	Enqryption Level	15%	15%	10%	8%	8%
4	Space requirements	10%	10%	10%	10%	10%
5	Retention Policy	10%	10%	10%	8%	5%
6	Restores	10%	10%	10%	10%	10%
7	Company Reliability	10%	10%	9%	7%	5%
	TOTAL	100%	99%	94%	73%	58%

	CRITERIA		Iron mountain	Acronis	Tenmast	Cordicate
1	Pricing		\$4,536.00	\$3,608.00	\$4,800	\$9,000
2	Data Availability		99.99%	99.99%	98.99%	98.99%
3	Enqryption Level		256AES	128AES	n/a	n/a
4	Space requirements		1TB	1TB	1TB	1TB
5	Retention Policy		1 year	1year	90days	30days
6	Restores		unlimited	unlimited	unlimited	unlimited
7	Company Reliability		1951	2003	1984	2004